

Action minutes along with electronic recordings of the meeting, which may be reviewed online on the City of Jacksonville website <http://www.jacksonvilleor.us>.

August 1, 2023 at City Hall, 206 N Fifth Street, Jacksonville

- 1) **CALL TO ORDER (includes call to order and roll call of attendees) 6:00 pm**
Present: Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen
Absent:
Staff Present: Administrator Alvis, Finance Director Bray (via Zoom), City Recorder Watson, and Finance Assistant Flenner

- 2) **a. MINUTES (minutes from July 18, 2023 meeting)**
Move to: Approval of the minutes July 18, 2023
Motion by: Councilor Thompson
Seconded by: Councilor Hellenthal

Vote:
Ayes (7): Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen
Nays (0):
Motion Carries Unanimously

b. BILLS LIST

August 1, 2023
Move to: Approval of the bill's list of August 1, 2023
Motion by: Councilor Casaleggio
Seconded by: Councilor Reed

Roll Call Vote:
Ayes (7): Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen
Nays (0):
Motion Carries Unanimously

Councilor Thompson comments, pleased to see that a new fire engine is being purchased for the Fire Department.

- 3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**
Abbey McKee, CEO of Britt, speaks to the concert schedule at Britt and assistance listening system. She also gives thanks to the neighbors and the new hotline number that Britt has. Neighbors call in and give them live updates of happenings on the hill. She speaks to Chief Towe and City Administrator and they have good working relationship. Speaks to civility and extends an invitation to meet and discuss civility in the town of Jacksonville.

Cindy Rasmussen speaks to the citizens for a safer Jacksonville and invites the council to her slide show presentation that she will have on August 9th, Action Plan. She also has questions about what will happen with the police department.

- 4) **STAFF / DEPARTMENT REPORTS**
 - a. **Admin Department -**

Administrator Alvis speaks to an update on the Forest Park fuel reduction project and shows photos. Councilor Thompsons speaks to new grants that are available for work. Councilor Reed asks questions regarding the project. Administrator Alvis answers.

Finance Director Bray speaks to the audit and will be in Jacksonville from August 28 – September 1st for audit field work.

- b. **Planning Department** -Ian Foster
- c. **Police Department** – Chief Towe
- d. **Fire Department** – Fire Chief Painter
- e. **Mayor** – Donna Bowen

5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak, you must sign in with the Recorder under the item for which you wish to speak)

a. **2022 Doug Newman Memorial Award**

Public Comment: None.

Council Discussion: Mayor Bowen presents Tony Hess with the 2022 Doug Newman Memorial. Tony says some words of thanks.

b. **Large Event Packet – The Haunted Trolley Tours**

Public Comment: None.

Council Discussion: Mayor Bowen reads the summary. Amanda Moreira speaks to the large event application.

Move to: Approval of the large event packet from the Jacksonville Chamber, with the condition that the vendor must purchase a business license with the City of Jacksonville prior to the event.

Motion by: Councilor McClain

Seconded by: Councilor Gregg

Roll Call Vote:

Ayes (7): Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen

Nays (0):

Motion Carries

Councilors ask specific questions regarding the application. Administrator Alvis answers. Additional questions regarding the vendor and the guidelines of why they need to purchase a business license.

c. **OLCC Application – Cowhorn Kitchen and Wine**

Public Comment: None.

Council Discussion: Mayor Bowen reads the summary. Representative speaks to Cowhorn and is excited to join the Jacksonville community.

Move to: Approval of the OLCC Application for Cowhorn Kitchen and Wine

Motion by: Councilor Reed

Second by: Councilor Casaleggio

Roll Call Vote:

Ayes (7): Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen

Nays (0):
Motion Carries

Councilor McClain comments that Jacksonville has a lot of wine-tasting businesses. He would like to encourage more food diversity. Councilor Reed also comments would like family events.

d. OLCC Application – Churro Rush

Public Comment: None.

Council Discussion: Mayor Bowen reads the summary.

Move to: Postpone consideration of this application to the next officially scheduled City Council meeting to give the applicant time to provide us a more accurate description

Motion by: Councilor Gregg

Second by: Councilor Reed

Roll Call Vote:

Ayes (7): Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen

Nays (0):

Motion Carries

Councilors discuss the OLCC Application.

e. Direct Promotion to Building Maintenance Supervisor

Public Comment: None.

Council Discussion: Mayor Bowen reads the summary. Administrator Alvis speaks about Tom's retirement and Jorge's promotion. Council asks specific questions. Administrator Alvis answers.

Move to: Approval of the direct promotion of Jorge Valles to the building maintenance supervisor

Motion by: Councilor Thompson

Second by: Councilor Hellenthal

Roll Call Vote:

Ayes (7): Councilors McClain, Gregg, Reed, Thompson, Casaleggio, Hellenthal, and Mayor Bowen

Nays (0):

Motion Carries

6) COUNCIL COMMITTEE REPORTS AND DISCUSSION

- a. Councilor Reed: No report.
- b. Councilor McClain: No report. Parks Committee will meet in October. Still has a vacant position in the committee.
- c. Councilor Thompson: No report.
- d. Councilor Hellenthal: HARC will meet on August 30th.
- e. Councilor Gregg: No report.
- f. Councilor Casaleggio: Speaks to Codes revisions.
- g. Mayor Bowen: Speaks to the little library on the City Hall Grounds.

7) ADJOURN: 6:40 PM



Donna Bowen, Mayor

Date approved: 8/15/23



Angela Watson, City Recorder