

Historical and Architectural Review Commission

Public Hearing Minutes

Wednesday, July 28, 2021
5:00 p.m.

Assembly Room

206 North Fifth Street
Jacksonville, Or 97530

Call to Order/ Roll Call 4:57 pm

Present: Councilor Liaison Jim Lewis, Commissioner Jack Akin, Commissioner Trish Murdoch, Vice Chair Andrew Hellenthal, and Chair Penni Viets

Staff Present: Planning Director Ian J. Foster, City Planner Zac Thompson, and Planning/Building Technician Diane Oliver

Introductions and Review of Agenda

Minutes: June 23, 2021 minutes stand as submitted

General Public Comment: None

Public Hearing Opened: 5:00PM

- b) **File Number # 2021-128- Relief from Standards**
Request: A Relief from Strict Solar Setbacks
Address: 230 Coachman Drive
Applicants: Zachary Williams

Zachery Thompson, City Planner presented his staff report for the record and answered questions of Commissioners

Applicants: *Zachary Williams, 230 Coachman Drive, Jacksonville, OR 97530 presented his solar proposal to the Commissioners*

Applicants Agent: *Dusty Wynn the owner of Pure Light Solar, 4401 Vista Point Drive, Medford OR, 97504 presented his client's case before the Commission and is very committed to the City of Jacksonville and its historic integrity and the design guidelines*

Public Testimony: *None*

Rebuttal Testimony: *None*

Move to: Close the public hearing

Motion by: Council Liaison Jim Lewis

Seconded by: Commissioner Trish Murdoch

Vote: All "Ayes" none opposed, public hearing is closed

Move to: I move to adopt the findings of fact from the staff report dated July 13, 2021 and directed staff to prepare a final order of approval for the relief from standards for the file number 2021-128 granting a relief from

section 18.11.020, specifically criterion 17, Solar Energy Devices, to allow the panels be mounted on the front/south roof plane.

Motion by: Council Liaison Jim Lewis

Seconded by: Commissioner Trish Murdoch

Vote: All “Ayes” none opposed, relief from standards is granted at 230 Coachman Drive

Public Hearing Opened: 5:12PM

b) File Number # 2021-143 Certificate of Appropriateness

Request: To Replace Non-Functioning Windows with In-Kind Wood Windows

Address: 225 West D Street

Applicant: Marshall Thompson

Ian Foster, Planning Director presented his staff report for the record and reminded the Commissioners that this case is before them because this home is located in the Historic Core and our code states that deteriorated architectural features shall be repaired rather than replaced, wherever possible

***Applicant:** Marshall Thompson, 1000 Gleneden Way, Jacksonville, OR 97530 presented his case to the Commissioners and assured them that he has been working closely with staff to ensure that the window replacement will be done with the utmost respect, and was careful in choosing a wood window that will look the same, will provide better energy, ventilation, and will also allow the windows to open and function in the event of an emergency, or evacuate in the event of a fire.*

Public Testimony: None

Rebuttal Testimony: None

Move to: Close the public hearing

Motion by: Vice Chair Hellenthal

Seconded by: Councilor Lewis

Vote: All “Ayes” none opposed, public hearing is closed

Move to: I move to adopt the findings of fact from the staff report dated July 21, 2021 and direct staff to prepare a final order of approval for the Certificate of Appropriateness for the file number 2021-143 with staff recommended conditions that are in the staff report

Motion by: Council Liaison Jim Lewis

Seconded by: Vice Chair Hellenthal

Vote: All “Ayes” none opposed, Certificate of Appropriateness is granted at 225 West D Street

City Council Report: Nothing much to report other than I love this new space that we get to meet in, we did however have a study session and discussed fire preparedness, and we will be posting that information to our website for our residents to read. Also, we have a vacancy on HARC, any word on getting that filled?

Planning Director Report: Yes, we are working on filling the HARC vacancy and we will keep you all posted on that matter. I will be on vacation next week, but Zac and Ryan Nolan from the RVCOG will be filling in for me. Our CAC group is moving right along on the code update and is making good progress. The deadline to turn in 2021 HPF grant applications is August 20th. We will meet with a small group from this commission to look at

those application on Monday August 23rd. This Commission will then grant the HPF grant monies at the next HARC hearing on August 25th at 5:00PM.

Adjourn: 5:30 pm



Penni Viets, Chair HARC



Diane Oliver, Building/Planning Technician

Date of Approval: 8/25/21