

# **Historical and Architectural Review Commission**

## **Public Hearing Minutes**

Wednesday, June 23, 2021

5:00 p.m.

**Zoom**

**Call to Order/ Roll Call 5:05 pm**

**Present:** Councilor Liaison Jim Lewis, Commissioner Jack Akin, Commissioner Trish Murdoch, Vice Chair Andrew Hellenthal, and Chair Penni Viets

**Staff Present:** Planning Director Ian J. Foster, and Planning/Building Technician Diane Oliver

**Absent:** City Planner Zac Thompson

**Introductions and Review of Agenda**

**Minutes:** May 26, 2021 minutes stand as submitted

**General Public Comment:** None

**Public Hearing Opened:** 5:08PM

- b) **File Number # 2021-112- Relief from Standards**  
**Request: A Relief from Strict Driveway and Garage Standards**  
**Address: 650 Grove Street**  
**Applicants: Elliott & Carli Harvey**

**Ian Foster, Planning Director** presented his staff report for the record, and told the Commissioners that we will be seeing more of these types of applications because of the difficult lots that are selling.

*(no questions of commissioners)*

**Applicants:** *Elliott and Carli Harvey, 5188 West Griffin Creek Road, Medford, OR 97501 presented their proposal, thanked staff for a great staff report and agree with all of the conditions.*

**Public Testimony:** *None*

**Rebuttal Testimony:** *None*

**Move to:** Close the public hearing

**Motion by:** Council Liaison Jim Lewis

**Seconded by:** Commissioner Trish Murdoch

**Vote:** All “Ayes” none opposed, public hearing is closed

**Move to:** I move to adopt the findings of fact from the staff report dated June 14, 2021 and direct staff to prepare a final order of approval for the relief from standards for the file number 2021-112 with staff recommended conditions that are listed in the staff report

**Motion by:** Council Liaison Jim Lewis

**Seconded by:** Commissioner Trish Murdoch

**Vote: All “Ayes” none opposed, relief from standards is granted at 650 Grove Street**

**Public Hearing Opened: 5:25PM**

- b) File Number # 2021-046 Certificate of Appropriateness**  
**Request: New Single-Family Dwelling with Garage**  
**Address: 650 Grove Street**  
**Applicants/ Elliott and Carli Harvey**

**Ian Foster, Planning Director** presented his staff report for the record

*(no questions of Commissioners)*

**Applicants:** *Elliott and Carli Harvey, 5188 West Griffin Creek Road, Medford, OR 97501 presented their proposal, thanked staff for a great staff report and agree with all of the conditions, including # 7 the Landscape plan, and they agreed to bring that to the Planning department for review prior to the Certificate of Occupancy*

**Public Testimony:** *None*

**Rebuttal Testimony:** *None*

**Move to:** Close the public hearing

**Motion by:** Commissioner Trish Murdoch

**Seconded by:** Vice Chair Andy Hellenthal

**Vote:** All “Ayes” none opposed, public hearing is closed

**Move to:** I move to adopt the findings of fact from the staff report dated June 14, 2021 and direct staff to prepare a final order of approval for the Certificate of Appropriateness for the file number 2021-046 with staff recommended conditions that are in the staff report, with the added condition that the applicant provide a landscape plan to be reviewed and approved by the Planning staff

**Motion by:** Council Liaison Jim Lewis

**Seconded by:** Commissioner Murdoch

**Vote: All “Ayes” none opposed, Certificate of Appropriateness for a new single-family dwelling is granted at 650 Grove Street**

**Planning Director Report** we are continuing with the Code Revisions. We regret to inform you that we have accepted Sally Melgard’s resignation from the HARC Commission, so the City will be posting soon to fill the vacancy.

**City Council Report** we have had 2 official City Council meetings in the new assembly room upstairs in New City Hall, it’s been wonderful, however we are working through audio glitches

**Adjourn: 5:43 pm**

  
\_\_\_\_\_  
**Penni Viets, Chair HARC**

  
\_\_\_\_\_  
**Diane Oliver, Building/Planning Technician**

**Date of Approval:** 7/28/2021