

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

June 21, 2022 at New City Hall, 206 N Fifth Street, Jacksonville

CITY COUNCIL WORK SESSION MEETING

1) CALL TO ORDER: 12:00 pm

Present: Councilors Casaleggio, McClain, Gregg, Selbe, Lewis, and Mayor Bowen

Absent: Councilor Thompson

Staff Present: Administrator Alvis, Finance Director Bray, and City Recorder Watson

2) WORK SESSION ITEMS

a. Jacksonville Municipal Code Title 4

Councilor Discussion: Councilor Casaleggio summarizes the suggested changes he sees that need to be made in the Jacksonville Municipal Code Title 4. Councilors discuss ideas regarding Committee and Commission groups listed in the Code. The City Administrator asks if the verb "shall" can be changed to "may." Councilor Casaleggio comments. Title 4 will come back to another work session for a detailed discussion.

b. Transient Lodging Tax Revenue Disposition and Visitors Information Center Management Agreement with Presentation by Jacksonville Chamber of Commerce

Councilor Discussion: Amanda Moreira speaks about the Visitor Information Center's Marketing Plan. Arlis Duncan speaks to Council about the bookkeeping and records kept and presented to the Council. Finance Director Bray asked for clarifications of which items pertained to the Visitor Information Center expenses as it is unclear in the reports given to the City. Arlis Duncan answers. Councilors ask multiple questions regarding marketing plans, grants, a clear set of finances, and who is the Executive Director of the Visitor Information Center. Amanda Moreira and Arlis Duncan answer.

Mike Thornton speaks to the Council and requests they postpone moving forward with the Transient Lodging Tax Revenue Disposition in hopes of turning the disposition back to the Transient Lodging Tax Expenditure Committee for review and allowing them to give the City Council a recommendation. Council liked the idea of holding off and allowing the Transient Lodging Tax Expenditure Committee to hold an additional meeting.

Bob Hackett with Travel Southern Oregon spoke to Council, explained the Oregon Revised Statutes (ORS) for lodging tax, and stated he was available as a resource. Councilors ask questions regarding the impact of tourism on the Police and Fire departments. Bob answers.

3) COUNCIL REPORTS

- a. Councilor Gregg: No Report.
- b. Councilor Lewis: RVCOG will meet on June 22, 2022.
- c. Councilor Selbe: Gives report regarding Cemetery Commission meeting from June 20, 2022.
- d. Councilor Casaleggio: No Report.
- e. Councilor McClain: speaks to the Parks and Visitor Services Committee meeting on June 20, 2022.
- f. Councilor Thompson: Absent.
- g. Mayor Bowen: Speaks to the July 4th Mayors Picnic.

4) ADJOURN: 12:57 pm

CITY COUNCIL MEETING

Transcribed by: Angela Watson

1) **CALL TO ORDER (includes call to order and roll call of attendees) 1:05 pm**

Present: Councilors Casaleggio, McClain, Gregg, Selbe, Lewis, and Mayor Bowen

Absent: Councilor Thompson

Staff Present: Administrator Alvis, Finance Director Bray, and City Recorder Watson

2) **a. MINUTES (minutes from June 7, 2022 meeting)**

Move to: Approval

Motion by: Councilor Gregg

Seconded by: Councilor McClain

Vote:

Ayes (6): Councilors Casaleggio, Selbe, McClain, Gregg, Lewis, and Mayor Bowen

Nays (0):

Motion Carries Unanimously

b. BILLS LIST

June 21, 2022

Move to: Approval of the bills list for June 21, 2022

Motion by: Councilor Casaleggio

Seconded by: Councilor Selbe

Roll Call Vote:

Ayes (6): Councilors McClain, Lewis, Casaleggio, Gregg, Selbe, and Mayor Bowen

Nay (0):

Motion Carries Unanimously

Mayor Bowen asks if there are any public comments on items not on the Agenda. No comments from the public.

3) **ACTION/DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak, you must sign in with the Recorder under the item for which you wish to speak)

a. Transient Lodging Tax Revenue Disposition

Public Comment: Amanda Moreira speaks to support Transient Lodging Tax Funds, her education, background experience, and the history of the Jacksonville Chamber for the prior two years, working through the COVID pandemic.

Helena Lopez speaks in favor of keeping the current contract for the Visitor Information Center.

Brian Dunn speaks to support of the Visitor Information Center, the potential recession, and how it affects the travel industry.

Councilor Discussion: None.

Move to: Table Resolution No R2022-007 for a period of 60 days

Motion by: Councilor Casaleggio

Seconded by: Councilor Lewis

Discussion between staff and council regarding voting on the correct agenda item.

Councilor Casaleggio withdraws the motion.

Move to: Continue current Resolution for 60 days.
Motion by: Councilor Casaleggio
Seconded by: Councilor Lewis

Discussion between the staff and Council verifying the motion matches the correct agenda item.

Councilor Casaleggio withdraws the motion.

Move to: Continue the current Transient Lodging Disposition for 60 days, starting June 30, 2022
Motion by: Councilor Casaleggio
Seconded by: Councilor Lewis

Roll Call Vote:
Ayes (6): Councilors McClain, Lewis, Gregg, Casaleggio, Selbe, and Mayor Bowen
Nays (0):
Motion Carries Unanimously

- b. RESOLUTION NO R2022-007 – A Resolution Specifying Disposition of Lodging Tax Proceeds and Lodging Tax Grant Criteria**
Public Comment: None.
Councilor Discussion: None.

Move to: Table Resolution No R2022-007.
Motion by: Councilor Casaleggio
Seconded by: Councilor Lewis

Roll Call Vote:
Ayes (6): Councilors McClain, Lewis, Gregg, Casaleggio, Selbe, and Mayor Bowen
Nays (0):
Motion Carries Unanimously

- c. Visitor Information Center Management Agreement**
Public Comment: None.
Councilor Discussion: None.

Move to: Extend the existing Visitor Information Center Management Agreement for a period of 60 days starting June 30, 2022


Motion by: Councilor Casaleggio
Seconded by: Councilor Lewis

Roll Call Vote:
Ayes (6): Councilors McClain, Lewis, Gregg, Casaleggio, Selbe, and Mayor Bowen
Nays (0):
Motion Carries Unanimously

Administrator Alvis requested to give an update to Council :

- Speaks to and gives an update on the prior appeal for Loop Road.
- Speaks to the postponement of the Grant application for a pickleball court.
- Speaks to pedestrian way vacate that will come in City Council July 19th.

4) ADJOURN: 1:27 pm

A handwritten signature in blue ink that reads "Donna Bowen". The signature is written in a cursive style and is positioned above a horizontal line.

Donna Bowen, Mayor

Date approved: 7/5/22

A handwritten signature in blue ink that reads "Angela Watson". The signature is written in a cursive style and is positioned above a horizontal line.

Angela Watson, City Recorder