

Historical and Architectural Review Commission

Public Hearing Minutes

Wednesday, May 26, 2021

5:00 p.m.

Zoom

Call to Order/ Roll Call 5:00 pm

Present: Commissioner Sally Melgard, Councilor Liaison Jim Lewis, Commissioner Jack Akin, Commissioner Trish Murdoch, Vice Chair Andrew Hellenthal, and Chair Penni Viets

Staff Present: Planning Director Ian J. Foster, City Planner Zac Thompson, and Planning/Building Technician Diane Oliver

Introductions and Review of Agenda

Minutes: April 28, 2021 minutes stand as submitted

General Public Comment: None

Public Hearing Opened: 5:05PM

- b) **File Number # 2021-075- Relief from Standards**
Request: A Relief from Strict Driveway and Garage Standards
Address: 145 Laurelwood Drive
Applicants/Agent: Tim and Anne Root/ Ken Ogden

Zachery Thompson, City Planner presented his staff report for the record

(no questions of commissioners)

Ken Ogden, the agent at 3922 Piedmont Terrace, Medford Or, 97504 presented his case for the Commissioners, thanked staff for the outstanding staff report

Applicant, Anne Root at 545 Scenic Drive, Jacksonville OR 97530 is satisfied with the staff report

Public Testimony: *None*

Rebuttal Testimony: *None*

Move to: Close the public hearing

Motion by: Vice Chair Hellenthal

Seconded by: Commissioner Trish Murdoch

Vote: All “Ayes” none opposed, public hearing is closed

Move to: I move to adopt the findings of fact from the staff report dated May 17, 2021 and direct staff to prepare a final order of approval for the relief from standards for the file number 2021-075 with staff recommended conditions that are listed in the staff report

Motion by: Council Liaison Jim Lewis

Seconded by: Commissioner Sally Melgard

Vote: All “Ayes” none opposed, relief from standards is granted at 145 Laurelwood

Public Hearing Opened: 5:16PM

- b) **File Number # 2021-074 Certificate of Appropriateness**
Request: Demolition of Existing House/ New Construction of a Single-Family Dwelling with Garage
Address: 145 Laurelwood Drive
Applicants/Agent: Tim and Anne Root/ Ken Ogden

Zachery Thompson, City Planner presented his staff report for the record

(no questions of Commissioners)

Anne Root, at 545 Scenic Drive, Jacksonville OR 97530 agrees with staff’s findings

Ken Ogden, the agent at 3922 Piedmont Terrace, Medford Or, 97504 answered questions about how many yards of dirt would be removed from the site, Ken believes it would be around 25 yards, but the Civil Engineer would know better

Public Testimony: *None*

Rebuttal Testimony: *None*

Move to: Close the public hearing

Motion by: Commissioner Trish Murdoch

Seconded by: Vice Chair Andy Hellenthal

Vote: All “Ayes” none opposed, public hearing is closed

Move to: I move to adopt the findings of fact from the staff report dated May 17, 2021 and direct staff to prepare a final order of approval for the Certificate of Appropriateness for the file number 2021-074 with staff recommended conditions that are in the staff report, with the added condition that the applicant provide a landscape plan to be reviewed and approved by the Planning staff

Motion by: Council Liaison Jim Lewis

Seconded by: Commissioner Murdoch

Vote: All “Ayes” none opposed, Certificate of Appropriateness for a new single-family dwelling is granted at 145 Laurelwood

Planning Director Report Foster stated that the planning department has had an increase in applications, but when it comes to actually pulling the building permits, that number is down due to the cost of construction materials. The CAC is working hard, we recently went on a successful walking tour to see firsthand some of the issues they will be working on! The upstairs to the Courthouse is almost finished, and when it is we will move our public hearings to that space.

City Council Report not much to report except that the council is working on evacuation routes for the main corridors in Jacksonville.

Adjourn: 5:38 pm



Penni Viets, Chair HARC



Diane Oliver, Building/Planning Technician

Date of Approval: 6-23-2021