

Planning Commission
Hearing Minutes
Zoom/In-Person

Wednesday, April 5, 2023

6:00 p.m.

New City Hall: Second Floor Assembly Room 206 N.5th Street

Call to Order/ Roll Call 6:00pm

Present: Councilor Liaison Steve Casaleggio, Commissioner Roger Thom, Commissioner Diane Barr, Vice Chair Michael Card, and Chair Mark Thomas

Absent: Commissioner Michael Schwartz,

Staff Present: Planning Director Ian Foster, and Planning Technician Diane Oliver

Introductions and Review of Agenda:

Minutes: March 8, 2023 regular and study session, regular session approved with corrections, study session approved as submitted-

Roll Call Vote:

Commissioner Thom, yes

Commissioner Barr yes

Vice Chair Card yes

Chair Thomas yes

General Public Comment: None

a) File No. 2023-039 Performance Review-Expansion of Existing Use

Address: Map 372W29DC Tax Lot 1900 690 North Fifth Street

Request: Proposed Expansion of the Interior Sales Space Within the Existing Building

Applicant/Agent: Amrik Bagri/ Mark McKechnie AIA

Public Hearing Opened: 6:04 pm

Ian Foster, Planning Director presented his staff report for the record, and answered questions of the Commissioners

Agent: *Mark McKechnie, 132 West Main Street, Suite 101 the applicant's agent presented his proposal to the Planning Commission and answered questions of staff and commissioners*

(Discussion between commissioners, staff and applicant)

Public Comment: *None*

Rebuttal Testimony: *None*

Move to: Close the public hearing

Motion by: Vice Chair Card

Seconded by: Commissioner Thom

Vote: All Ayes, none opposed, public hearing is closed

Move to: Adopt the findings of fact from the staff report dated March 27th, 2023 and direct staff to prepare a final order of approval for file number 2023-039, requesting to increase the existing retail floor space for the structure located at 690 North Fifth Street with conditions of the previous approval of file number 2022-177 which include the added condition #5 per 18.16.110 Dumpster Standards which reads as follows, All Dumpsters shall be screened and located in the rear or side access areas, but not in the front of the subject property. Should the screening need to be built; the design must be approved by the HARC commission.

Motion by: Vice Chair Card

Seconded by: Commissioner Thom

Discussion on the motion

Vote: All “Ayes, none opposed, motion carries, 2023-039 is approved

Business from Commissioners and Staff:


Planning Director Update: Since your recommendation for the parking reform and the tree ordinance, we will need to send out the Measure 56 Notice, so we will coordinate this process with the CCI. We will send that notice put in the next few weeks. Ian just returned from the American Planning Association conference in Philadelphia. We are looking at an application we received for the planner position as well.

City Council Update: Jim Lewis care of Gayle Lewis was presented with a lifetime achievement award. Linda Davis was presented with the person of the year award. The council approved a very restricted and conditioned burning permit to reduce the fuel reduction programs that will start this fall. The 2nd reading of the ordinance that approved the Urban Renewal Plan Amendment with the condition that the planned removal and re-construction of a water reservoir be placed inside the boundary.

Adjourn: 6:37 pm



Mark Thomas, Planning Commission Chair



Diane Oliver, Building/Planning Technician

Date of Approval: 5-17-2023