

Action minutes along with electronic recordings of the meeting, which may be reviewed on-line on the City of Jacksonville website <http://www.jacksonvilleor.us>.

February 2, 2021 via Teleconference due to COVID-19 Pandemic

1) **CALL TO ORDER (includes call to order and roll call of attendees) 6:00 pm**

Present: Councilors Casaleggio, McClain, Lewis, Gregg, Selbe, Thompson and Mayor Bowen

Absent:

Staff Present: Administrator Alvis, Finance Director Bray, Fire Chief Painter and City Recorder Watson

2) **a. MINUTES (minutes from January 5, 2021 meeting)**

Move to: Approval of the minutes for January 5, 2021

Motion by: Councilor Casaleggio

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Motion Carries Unanimously

b. BILLS LIST

January 19, 2021

Move to: Approve the bills for January 19th

Motion by: Councilor Thompson

Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Nays: 0

Motion Carries Unanimously

Councilors ask specific questions regarding the bills list. City Administrator Alvis and Finance Director Bray answers.

February 2, 2021

Move to: Approval of the February 2, 2021 bills list as presented

Motion by: Councilor McClain

Seconded by: Councilor Gregg

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Nays: 0

Motion Carries Unanimously

Councilor Thompson asks a specific question regarding the bills list. Finance Director Bray answers.

3) **PUBLIC COMMENT (items **not** on the agenda) limited to 3 minutes per speaker.**

None.

4) **STAFF / DEPARTMENT REPORTS**

a. Admin Department – Jeff Alvis/Stacey Bray / Angela Watson

Transcribed by: Angela Watson

Finance Director Bray speaks to:

- The process of the City Council packet distribution. Councilors ask specific question. Finance Director Bray and Administrator Alvis answers.
- Civic Pay going live on the website for citizens to pay bills. Mayor Bowen asks a specific question. Finance Director Bray answers.
- Zoom platform for City Council meetings.

Recorder Watson speaks to:

- The process to upload Zoom onto the website. Researching a platform that will support Zoom audio with the City website.
- Reminds participants attending virtual meetings to be in a quiet space or wear a headset to help cut out feedback during the meetings.

- b. **Planning Department** -Ian Foster
- c. **Police Department** - Chief Towe
- d. **Fire Department** – Interim Fire Chief Painter
- e. **Mayor** – Donna Bowen

5) **ACTION / DISCUSSION ITEMS**

(The public will be allowed to speak, one time, to certain items during the action/discussion items. In order to speak you must sign in with the Recorder under the item for which you wish to speak)

a. **Appointment of Planning Commission Member**

Public Comment: None.

Councilor Discussion: Mayor Bowen reads the summary regarding appointment to the Planning Commission.

Motion to: Re-Appoint Roger Thom to the Planning Commission for a term of January 1, 2021 – December 31, 2021

Motion by: Councilor Lewis

Seconded by: Councilor McClain

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Nays: 0

Motion Carries Unanimously

b. **Appointment of Budget Committee Members**

Public Comment: None.

Councilor Discussion: Mayor Bowen reads to summary regarding Budget Committee members.

Motion to: Appoint Paul Becker for the term ending in 2022

Motion by: Councilor Casaleggio

Seconded by: Councilor Lewis

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Nays: 0

Motion Carries Unanimously

Motion to: Appointment for Budget Committee position ending December 31, 2023, Brad Bennington, Larry Smith and Omer Kem

Motion by: Councilor McClain
Seconded by: Councilor Casaleggio

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Nays: 0

Motion Carries Unanimously

Councilor Selbe asks for clarification on process of electing and reappointing Budget Committee Members. Mayor Bowen and Administrator Alvis answers.

Councilor Thompson asks if Omer Kem turned in his Budget Committee re-appointment letter as stated in email in packet. City Administrator Alvis and City Recorder Watson answers.

c. Approval of 2021 Organizational Chart

Public Comment: None.

Councilor Discussion: Mayor Bowen, Administrator Alvis and Finance Director Bray speak to the 2021 Organizational Chart.

Motion to: Approval of the 2021 Organizational Chart

Motion by: Councilor Thompson

Seconded by: Councilor Selbe

Roll Call Vote:

Ayes: 7 Councilors Casaleggio, Gregg, Lewis, McClain, Selbe, Thompson and Mayor Bowen

Nays: 0

Motion Carries Unanimously

d. Update on the Fire Hall Seismic Retrofit and Second Floor Addition

Public Comment: None.

Councilor Discussion: City Administrator Alvis and Finance Director Bray give the Council an update on the progress of the Fire Hall Seismic Retrofit and Second Floor Addition. Councilors asks specific questions on the project. City Administrator, Finance Director Bray and Fire Chief Painter answers.

e. Discussion on Upcoming Work Sessions

Public Comment: None.

Councilor Discussion: Mayor Bowen speaks to process and expectations of monthly work sessions which will be held at the second meeting of each month at 4:00 pm. Administrator Alvis speaks to the first work session, which will be identifying topics. Mayor Bowen speaks to the second work session meeting which will be a discussion on Fire Safety & Safety Plan for the City of Jacksonville. Councilor McClain speaks to Fire Safety. Administrator Alvis speaks to the Emergency Operation Plan. Councilor Thompson asks about Work Session process and citizen involvement. Mayor Bowen, Administrator Alvis and Finance Director Bray answers. Councilor Selbe asks how he can represent the citizens of Jacksonville for the work sessions. Administrator Alvis answers. Councilor Casaleggio speaks to article regarding Urban Growth Boundary. Administrator Alvis responds.

6) COUNCIL AND COMMITTEE REPORTS AND DISCUSSION

- a. Councilor Casaleggio: The Planning Department will meet Thursday February 4th.
- b. Councilor Gregg: No Report.
- c. Councilor Lewis: Speaks to additional interviews for RVCOG Executive Director position as the applicant who was offered the job declined the offer.
- d. Councilor McClain: Tomorrow will be the Zoom meeting for the Parks and Visitors Services Committee meeting.

- e. Councilor Selbe: Spoke with Dirk Siedlecki regarding Cemetery meetings and gathering volunteers for adopt a plot. Currently no scheduled meeting due to COVID 19.
- f. Councilor Thompson: No Report.
- g. Mayor Bowen: No Report.

7) **ADJOURN: 7:16 pm**



Donna Bowen, Mayor



Angela Watson, City Recorder

Date approved: 2-16-21