

# **Historical and Architectural Review Commission**

## **Public Hearing Minutes**

Wednesday, January 25, 2023

5:00 p.m.

City Hall: Second Floor Assembly Room  
206 North Fifth Street  
Jacksonville, OR 97530

### **Call to Order/ Roll Call 5:00 pm**

**Present:** City Council Liaison Andy Hellenthal, Commissioner Jack Akin, (via zoom) Commissioner Leslee Parr, Vice Chair Ray Wedel, and Chair Penni Viets

**Absent:** Commissioner Trish Murdoch

**Staff Present:** Planning Director Foster, and Planning Technician Oliver

### **Introductions and Review of Agenda**

**Minutes:** Of November 16, 2023 stand as submitted

**General Public Comment:** None

### **Officer Elections**

**Motion:** To elect Ray Wedel as Vice Chair of the HARC

**Motion by:** Penni Viets

**Second by:** Andy Hellenthal

**Vote:** All ayes, none opposed, Ray Wedel is Vice Chair of the HARC

**Motion:** To elect Penni Viets as Chair of the HARC

**Motion by:** Councilor Liaison Andy Hellenthal

**Second by:** Vice Chair Ray Wedel

**Vote:** All ayes, none opposed, Penni Viets is Chair of the HARC

**Public Hearing Opened:** 5:03 PM

a) **File Number No: 2022- 203: Certificate of Appropriateness**

**Request:** To build a New Single-Family Dwelling

**Address:** 415 N. Sixth Street

**Applicant/Agent:** Brian Heimann/ Kyle Taylor

**Ian Foster, Planning Director** presented his staff report for the record.

*No Questions from Commissioners*

**Applicant:** No Testimony

**Agent:** Kyle Taylor, 1679 Jackson Road, Ashland OR 97520 presented his clients proposal for the record, and answered questions of the commission

*Commissioners Questions*

Vice Chair Wedel thanked Mr. Taylor for saving the tree in the front yard. Commissioner Parr also commented on the fact that there will probably be a significant amount of damage done to the roots of the tree, so trimming it will be crucial for the tree to survive.

**Public Testimony:** Michael Thornton, PO Box 1618 Jacksonville OR, 97530 spoke in favor of the proposal and was there representing Mona Hartman who is the owner of the neighboring parcel.

**Move to:** Close the public hearing

**Motion by:** Councilor Hellenthal, seconded by Vice Chair Ray Wedel

**Vote:** All Ayes, none opposed, hearing is closed

**Move to:** To adopt the findings of fact from the staff report dated December 28<sup>th</sup>, 2022 and direct staff to prepare a final order of approval for the Certificate of Appropriateness for file number 2022-1203 with staff recommended conditions that were mentioned in the public hearing tonight

**Motion by:** Councilor Liaison Andy Hellenthal

**Seconded by:** Vice Chair Ray Wedel

**Vote:** All “Ayes” none opposed **Motion passes, application 2022-203 is approved**

**Business from Commission and Staff:**

**City Council Update:** The council is still working through the code revisions and we adopted the Commissions and Committees procedures in Chapter four of the municipal code. We also passed the emergency operations plan, and it should be on the city’s website for all to see.

**Planning Director Update:** We are moving in the same direction as the City Council in that the CAC is wrapping up on their work of updating the Tree ordinance portion of the code update, that will go before the Planning Commission first, and then to the City Council. Next week we will be hopefully drafting up the majority report for the parking reform due to the executive order that came from the Oregon Governor.

**Adjourn: 5:25 pm**

  
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**Penni Viets, HARC Chair**

  
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**Diane Oliver, Building/Planning Technician**

**Date of Approval:** 5-24-23