

## Citizen Advisory Committee CAC Meeting Minutes

Thursday, January 10th, 2019  
2:30 p.m.  
New City Hall, 206 N. 5th St

**Call to Order at 2:30 pm**

**Members Present:** *CCI Liaison Tom Pratum, Wayne Whiting, Chair Dianne Helmer, Monika Neri, Scott Selbe and John Jorgenson*

**Staff Present:** *Ian J Foster, Planning Director, Dick Converse, Contract Principal Planner (RVCOG)*

**Absent:** *Zac Thompson, Diane Oliver*

**Minutes:** *We will look at approving the December 6<sup>th</sup> minutes when Diane is back*

**Public Comment:** *None*

**Debrief: Town hall**

*Ian gave an update on our Town hall meeting that was held on December 12<sup>th</sup>, 2018, and it went well! We had great feedback, with 2 people from the public in attendance who had great questions for us. A City Councilor joined us and was very complimentary to the process and the progress we are making.*

**Overview of work to date:** *Ian gave a brief overview on the progress that has been made thus far. He handed out 3 documents, a draft of the introduction to the comp plan that will set the stage of why we have this document and what it's for. The next document is a clean version without any strikethroughs and with out the track changes because it's easier to read through and work through as a group. The last document includes our comments up to date on the righthand side of the page. Staff researched what other city's do to get ideas on how they modeled their comp plans. We were surprised by the City of Ashland Chapter One because it's only a paragraph long, and the Planning Commission did it all less than a year ago. Lake Oswego's Comp plan is more in line with ours which is where we got ideas on how to do ours. Ian tried to find one example of where a CCI would appoint membership, and he found none. It is always the City Council who is the decisioning body. We have had the conversation that the City Council can delegate the CCI to appoint a committee, so that is included in this document. So, this is where we are now even though we have some formatting still to do*

*Tom Pratum asked if the edits that were brought up at our Townhall have been added yet? Zac was not present to answer that question.*

**Continued: Discussion of Chapter 1 of the Comprehensive Plan**

*After reading, Tom Pratum mentioned that some of the changes were made that were brought up at the Townhall like the fact that it was not consistent in reference to "civic engagement" but instead it was called "citizen involvement" but only some have been fixed.*

*Ian mentioned there are reasons they are not fixed, take citizen advisory committee for example, those are established names that can't be changed.*

**The CAC worked together on edits while reading through the document together**

*Scott Selbe offered to work on the structure and font of the document (not the content) and bring it back to the Planning Department to speed up the process*

**Other business/Agenda Items for Next Meeting**

**Continue edits to Chapter One of the Comprehensive Plan for Final Draft**

**Townhall January 31<sup>st</sup> Old City Hall 4-5pm**

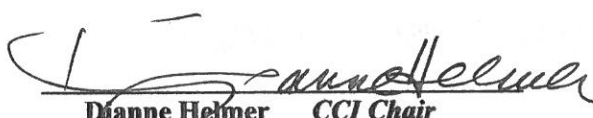
**CAC January 24<sup>th</sup> 2019 2:30pm**


**Townhall February 21<sup>st</sup> 5-6pm**

**Joint Study Session CAC/CCI February 6<sup>th</sup> Old City Hall 5:15pm**

**Next Meeting Date: Thursday, January 24, 2019 at 2:30PM New City Hall Conference room**

**Adjourn 4:40 pm**

  
Dianne Helmer CCI Chair

  
Diane Oliver Planning Technician