



CITY OF JACKSONVILLE
1st BUDGET COMMITTEE MEETING - FY 2022-2023
THURSDAY MAY 5, 2022, 4:00 PM

New City Hall: Second Floor Assembly Room – 206 N. Fifth Street

For those wishing to provide comment during the meeting, there are three opportunities on the agenda:

Public Hearing Item 3 – Public Comment regarding State Revenue Sharing

City Budget Item 2 – Public comment regarding 2022-2023 City Budget

Urban Renewal Agency Budget Item 4 – Public comment regarding 2022-2023 Urban Renewal Budget

1. Call to Order
2. Election of Officers
3. Minutes – April 28, 2022
4. Budget Message
5. Adjourn to State Revenue Sharing Public Hearing

PUBLIC HEARING FOR STATE REVENUE SHARING

1. Open Public Hearing
2. Overview of State Revenue Sharing
3. Public Comment regarding State Revenue Sharing
4. Close the Public Hearing
5. Accept State Revenue Sharing
6. Adjourn to City Budget meeting

CITY BUDGET MEETING

1. Discussion and Deliberation of 2022-2023 City Budget
2. Public Comment regarding 2022-2023 City Budget
3. Approval of 2022-2023 City Budget
4. Adjourn to Urban Renewal Budget meeting

URBAN RENEWAL AGENCY BUDGET MEETING

1. Call to Order
2. Election of Officers
3. Minutes – May 13, 2021
3. Discussion and Deliberation of the 2022-2023 Urban Renewal Budget
4. Public Comment regarding 2022-2023 Urban Renewal Budget
5. Approval of 2022-2023 Urban Renewal Budget
6. Adjourn

This meeting has a virtual option

Members of the public may participate in this meeting via Zoom.

INSTRUCTIONS: You can join the meeting by clicking or entering the following link from your computer, smartphone, or tablet: <https://us06web.zoom.us/j/83422792309?pwd=Mjg2ZjFjL2dPV29UNEVxNG9idlcxUT09>

You can also call **(253) 215-8782**. When prompted, enter the Meeting ID: **834 2279 2309** and **Passcode: 919013**

Please let the City Offices know if you need special accommodations to attend or participate in the meeting.

City Office phone number – 899-1231



CITY OF JACKSONVILLE



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April 29, 2022

BUDGET MESSAGE 2022-2023

Welcome to the Budget Committee meetings for fiscal year 2022-2023. It is our privilege to present the proposed budget for the next fiscal year.

The City received the first round of funding through the American Rescue Plan and has budgeted the second round of funding in the General Fund. This funding is specific to capital expenditures and lost revenue due to the Pandemic. State Shared Revenues, such as OLCC Tax and Highway Tax are estimated to increase slightly for this coming fiscal year. We continue to closely monitor both revenues and expenditures to meet the needs of the City; while keeping a balanced budget.

This year's proposed budget started with review of the financial analysis for all departments as well as three-year projections. Staff will be reviewing some of the three-year projections during the Budget Committee Meeting on May 5, 2022.

Mayor Bowen and the Council continue to have Council Work Sessions at the second meeting of each month and have been working through various identified goals, including continued work on the Comprehensive Safety Plan focusing on wildfires, work on the Jacksonville Municipal Code, and looking at future possibilities of a museum in Jacksonville. The City has been working on fuel reduction in Jacksonville and will continue to work on this as it is an important facet of wildfire safety.

The City is in the process of Labor Negotiations and although specifics to the negotiations are confidential until agreed upon, salaries for personnel are reflected in the projections and budget based on *potential* final negotiated amounts. PERS rates increased in July 2021 and will remain the same through June of 2024.

Other notable changes are as follows:

General Fund:

We will continue to carry a budget item for Contract Services through RVCOG as a resource to the Planning Department as we continue to work through the revisions to the Land Use Codes through the CCI. We also continue to carry a budget item for a Buildable Lands Analysis as we begin working on the revised look at our building and lands inventory.

As staff has stated before, the General Fund is the only Fund within the City Budget that can support other Funds; and the main source of revenue for the General Fund is property taxes. We are continuing the transfers to other funds to help supplement operations and have increased the transfer to the Police Protection Fund to help with proposed operations relating to Personal Services.

The General Fund will transfer the remaining amount of the inter-fund loan to the Capital Projects Fund, which will be repaid by Urban Renewal for the Fire Hall Renovation.

Fire Protection Fund:

At the three-year projections meeting, the Budget Committee recommended increasing the Fire Protection Surcharge an additional \$7 per month beginning with the FY 2022-2023 budget, with an additional \$1 per month per year for the next three years. The budget now reflects a \$42 surcharge. While this gives us short term sustainability, we will still need to work with options for long term funding. Staff will be presenting options in future Budget Committee meetings. The General Fund has increased the transfer to \$100,000 to the Fire Protection Fund for FY 2022-2023. Fire Chief Painter has been successful in obtaining several grants which will be utilized to offset budget expenditures.

The Fire Hall renovation is well underway and will be completed in early fiscal year 2022-2023. The Fire Hall renovation is budgeted in the Capital Projects Fund and is funded through Urban Renewal Funds and a Seismic Grant; none of the funding for the renovation is out of the Fire Protection Surcharge.

Police Protection Fund:

At the three-year projections meeting the Budget Committee recommended increasing the Police Protection Surcharge an additional \$5 per month beginning in fiscal year 2023-2024. Staff will be presenting options in future Budget Committee meetings and the Budget Committee will need to evaluate and begin steps to ensure its stability.

The transfer from the General Fund was increased to \$300,000 in fiscal year 2020-2021 and will be increased to \$350,000 in fiscal year 2022-2023.

Cemetery Fund:

Overall, the Cemetery Fund is holding its own and with the help of the Friends of the Jacksonville Cemetery continues to improve in maintenance and in making the Cemetery more citizen friendly. The City may begin the survey of the 11 acres this fiscal year. The Jewish section is possibly in need of additional property and this may allow an opportunity to portion a section of the 11 acres off, which could be sold to them. The General Fund will continue with a transfer of \$10,000 to the Cemetery Fund to help with the overall needs of this Fund.

Street Fund:

The City received \$250,000 from a local transportation recovery fund and has budgeted that amount in capital to do major street work this fiscal year.

Water Fund:

The City began repayment of the Safe Drinking Water Revolving Loan in December 2021, which is approximately \$61,000 per year. The City is also looking at other ways to do additional Water Master Plan capital projects and is continuing to build reserves for this purpose. Per the ordinance in 2017, the base water rate will be increased by \$1 each year, in July.

Parks & Visitor Services Fund:

The transfer from the General Fund is being increased to \$165,000 in fiscal year 2022-2023 from the American Rescue Plan funds to help with the impact of lost revenue over the last two years.

Admissions Tax comes primarily from Britt Festivals, which was not able to have a 2020 season due to the COVID-19 Pandemic; and significantly altered their schedule for the 2021 season. Per Resolution, Admissions Tax for Britt is capped at \$70,000 and we have been receiving well over this amount the last several years. We budgeted \$10,000 for fiscal year 2020-2021 and with no season, there was no revenue. We budgeted \$15,000 for fiscal year 2021-2022 based on the altered schedule for the 2021 season, and received \$49,714. Admission Tax for fiscal year 2022-2023 will be increased back to the capped amount of \$70,000.

The budget item for annual fuel reduction will be continued in the budget for fiscal year 2022-2023.

Capital Project Fund:

The Fire Hall renovation is well underway and will be completed in early fiscal year 2022-2023. The Fire Hall renovation is being funded through a Seismic Grant and inter-fund Loan from the General Fund, which will be paid back by Urban Renewal.

Urban Renewal Fund:

The tax increment revenues continue to build significantly. The Fire Hall Renovation is the current project utilizing Urban Renewal Funds. We will be working with Council to identify potential projects as well to increase the maximum indebtedness. The Urban Renewal will transfer money into the General Fund in fiscal year 2022-2023 to pay back the remaining amount of the inter-fund loan for the Fire Hall Renovation project.

With ongoing efforts this year's budget continues to reflect how well City staff and Department Heads are doing to manage their prospective budgets.

Totals from Budget Worksheet Summaries	General Fund	Fire Protection	Police Protection	Streets	Parks	Systems Dev	Water	Water Bond	Cemetery (Restricted)	Historic Pres (Restricted)	Capital Project	Urban Renewal	Total	% to Total
Beginning Cash	\$ 1,239,602	\$ 559,880	\$ 155,181	\$ 1,279,653	\$ 346,633	\$ 1,800,229	\$ 1,138,051	\$ 146,953	\$ 416,344	\$ 605,000	\$ 250,000	\$ 186,201	\$ 8,123,727	47.4%
Revenue	\$ 2,224,882	\$ 1,050,200	\$ 802,024	\$ 1,200,832	\$ 654,500	\$ 248,000	\$ 1,175,000	\$ 277,895	\$ 43,000	\$ 65,000	\$ 654,000	\$ 613,000	\$ 9,008,333	52.6%
Total Resources	\$ 3,464,484	\$ 1,610,080	\$ 957,205	\$ 2,480,485	\$ 1,001,133	\$ 2,048,229	\$ 2,313,051	\$ 424,848	\$ 459,344	\$ 670,000	\$ 904,000	\$ 799,201	\$ 17,132,060	100.0%

Salaries & Benefits

Salaries	\$ 341,354	\$ 444,176	\$ 366,459	\$ 233,468	\$ 131,355	\$ -	\$ 359,137	\$ -	\$ 21,169	\$ -	\$ -	\$ -	\$ 1,897,118	11.1%
Taxes & Benefits	\$ 237,617	\$ 319,891	\$ 276,738	\$ 178,745	\$ 102,073	\$ -	\$ 275,126	\$ -	\$ 17,209	\$ -	\$ -	\$ -	\$ 1,407,399	8.2%
Total Sal & Benefits	\$ 578,971	\$ 764,067	\$ 643,197	\$ 412,213	\$ 233,428	\$ -	\$ 634,263	\$ -	\$ 38,378	\$ -	\$ -	\$ -	\$ 3,304,517	19.3%

Requirements	General Fund	Fire Protection	Police Protection	Streets	Parks	Systems Dev	Water	Water Bond	Cemetery (Restricted)	Historic Pres (Restricted)	Capital Project	Urban Renewal	Total	% to Total
Administrative Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,554	\$ 70,554	0.4%
Maintenance & Supplies	\$ 101,940	\$ 92,200	\$ 43,100	\$ 32,354	\$ 104,500	\$ 13,000	\$ 35,000	\$ -	\$ 27,450	\$ -	\$ 75,000	\$ -	\$ 524,544	3.1%
Utilities & Communications	\$ 45,000	\$ 45,236	\$ 88,207	\$ 35,500	\$ 7,475	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,418	1.3%
Small Equipment	\$ -	\$ 8,700	\$ -	\$ 200,000	\$ 7,000	\$ -	\$ 215,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,700	2.5%
Fees & Dues	\$ 6,630	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,830	0.0%
Training	\$ 23,000	\$ 20,750	\$ 6,000	\$ 5,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,750	0.4%
Insurance	\$ 20,000	\$ 23,000	\$ 22,000	\$ 5,500	\$ 6,000	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,500	0.6%
Special Programs	\$ 304,550	\$ -	\$ 10,000	\$ -	\$ 224,396	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 538,946	3.1%
Services	\$ -	\$ 10,000	\$ -	\$ 35,200	\$ 12,330	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,530	0.6%
Cost of Goods Sold	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 214,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 214,221	1.3%
Improvement Projects	\$ 10,000	\$ -	\$ 5,000	\$ -	\$ 11,600	\$ -	\$ 1,500	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 33,100	0.2%
Capital Outlay	\$ -	\$ -	\$ -	\$ 50,000	\$ 14,000	\$ 2,035,229	\$ 5,000	\$ -	\$ -	\$ -	\$ 823,000	\$ -	\$ 2,927,229	17.1%
Special Payments/Pass Thru	\$ 275,000	\$ 200,000	\$ 30,000	\$ 525,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,230,000	7.2%
Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,000	\$ 273,895	\$ -	\$ -	\$ -	\$ 642,400	\$ 977,295	5.7%
Contingency	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	0.1%
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Interfund Transfers	\$ 1,025,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,035,000	6.0%
Historic Pres Oper. Req.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,000	\$ -	\$ -	\$ 330,000	1.9%
Total Operating Requirements	\$ 2,415,091	\$ 1,173,953	\$ 847,704	\$ 1,300,766	\$ 720,729	\$ 2,048,229	\$ 1,346,984	\$ 273,895	\$ 70,828	\$ 330,000	\$ 898,000	\$ 712,954	\$ 12,139,133	70.9%
Restricted Reserves	\$ 1,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,760	0.0%
Operating Reserves	\$ 650,000	\$ 270,000	\$ 30,000	\$ 975,000	\$ 125,000	\$ -	\$ 600,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 2,700,000	15.8%
Total Reserves	\$ 651,760	\$ 270,000	\$ 30,000	\$ 975,000	\$ 125,000	\$ -	\$ 600,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 2,701,760	15.8%
Tot Operating & Reserves	\$ 3,066,851	\$ 1,443,953	\$ 877,704	\$ 2,275,766	\$ 845,729	\$ 2,048,229	\$ 1,946,984	\$ 273,895	\$ 120,828	\$ 330,000	\$ 898,000	\$ 712,954	\$ 14,840,893	86.6%
UAFund Balances	\$ 397,633	\$ 166,127	\$ 79,501	\$ 204,719	\$ 155,404	\$ -	\$ 366,067	\$ 150,953	\$ 338,516	\$ 340,000	\$ 6,000	\$ 86,247	\$ 2,291,167	13.4%
Total Requirements	\$ 3,464,484	\$ 1,610,080	\$ 957,205	\$ 2,480,485	\$ 1,001,133	\$ 2,048,229	\$ 2,313,051	\$ 424,848	\$ 459,344	\$ 670,000	\$ 904,000	\$ 799,201	\$ 17,132,060	100.0%

**RESOURCES
GENERAL FUND
FY 2022-2023**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
	Actual		Adopted Budget FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
1			-	1 Beginning Fund Balance:	-			1
2	760,291	807,661	891,225	2 Net Working Capital (CASH Basis)	1,239,602			2
3	3,249	3,281	3,314	3 Prev Levied Taxes Est to be Received (Delinquent Taxes)	3,347			3
4	5,560	15,000	15,000	4 Interest	15,000			4
5				5 OTHER RESOURCES				5
6	39,000	39,000	39,000	6 Business Licenses	39,000			6
7			300,000	7 American Rescue Plan Funds (SLFRF)	321,955			7
8	35,950	38,000	36,275	8 State Revenue Sharing (SRS)	36,636			8
9	5,200	5,200	5,200	9 Rentals & Leases: Church (Restricted) / Library / Brunner Bldg	5,200			9
10	8,000	8,000	8,000	10 Revenue from Historic Buildings	8,000			10
11	150	150	150	11 Surplus Property Sales	150			11
12	1,000	1,000	1,000	12 Miscellaneous, Donations, Refunds	1,000			12
13	55,300	59,000	55,807	13 Tax: OLCC	56,364			13
14	3,550	3,400	2,291	14 Tax: Cigarette	2,310			14
15	32,000	32,000	32,000	15 Fees: Land Use (Restricted)	32,000			15
16	2,534	2,610	2,688	16 Fees: Lien Search	2,768			16
17	80,000	80,000	80,000	17 Fees: Building Permit (Restricted)	80,000			17
18	450	450	450	18 Fees: Flood Plain Administration	450			18
19	500	500	500	19 Fees: OLCC Application	500			19
20	1,000	1,000	1,000	20 Fees: Administrative (SDC, Court, Bus. Lic, Alarm)	1,000			20
21	90,000	80,000	80,000	21 Fees: Community Development (Restricted)	80,000			21
22	1,000	1,000	1,000	22 Fees: Event Permits	1,000			22
23	135	139	143	23 Fees: Late	148			23
24	500	500	500	24 Fees: Motion Picture	500			24
25	2,000	2,000	2,000	25 Misc. (copies, Public Record reqs, Court fees,etc.)	2,000			25
26			700,000	26 Transfer from Other Funds: Urban Renewal (Repay Loan to CPF)	300,000			26
27	32,054	32,554	68,254	27 Transfer from Other Funds:Urban Renewal (Matls/Svcs)	70,554			27
28	25,000	25,000	25,000	28 Transfer from Other Funds:Urban Renewal (\$94,507 Loan)	25,000			28
29	1,184,423	1,237,445	2,350,797	29 Total resources, except taxes to be levied	2,324,484	-		29
30	703,700	724,811	746,555	30 Taxes Estimated to be Received	800,000			30
31	65,000	65,000	65,000	31 Taxes on Frozen Urban Renewal Value	65,000			31
32	1,953,123	2,027,256	3,162,352	32 Resources Subtotal	3,189,484	-		32
33	100,000	100,000	100,000	33 Contractor Bonds	100,000			33
34		100,000	100,000	34 Pass Through Projects	100,000			34
35	75,000	75,000	75,000	35 Medford 549c Pass Through	75,000			35
36	2,128,123	2,302,256	3,437,352	36 TOTAL RESOURCES	3,464,484	-		36

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2022-2023**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
	Actual		Adopted Budget FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021					
1				PERSONAL SERVICES			1
16	241,396	248,114	260,458	Salaries	341,354	-	16
24	178,507	183,912	197,063	Benefits	237,617	-	24
25	419,903	432,026	457,521	TOTAL PERSONAL SERVICES	578,971	-	25
26				MATERIALS AND SERVICES			26
27	20,000	20,000	20,000	AD Office Expense	20,000		27
28	2,800	5,000	5,000	AD Bank Fees	10,000		28
29	7,500	7,500	7,500	AD Mayor / Sister City (inc. Council Training)	7,500		29
30	4,000	4,000	4,000	PL Planning Commission & HARC & CCI	4,000		30
31	25,000	25,000	25,000	AD Building Maintenance	30,000		31
32	5,000	5,000	5,000	PL Building Maintenance	5,000		32
33				PL Vehicle Maintenance	5,000		33
34	10,000	10,000	10,000	AD Janitors	10,000		34
35	1,440	1,440	1,440	PL Janitors	1,440		35
36	9,000	10,800	12,600	AD Church Restoration (Contractually Restricted and Rolls Over)	1,760		36
37	9,000	9,000	9,000	PL Office Expense	9,000		37
38	93,740	97,740	99,540	Maintenance & Supplies	103,700	-	38
39	5,000	6,000	6,000	AD Telephone	6,000		39
40	30,000	30,000	30,000	AD Utilities (with Blue Sky) - SRS	30,000		40
41	3,000	3,000	3,000	PL Utilities (with Blue Sky) - SRS	3,000		41
42	4,000	6,000	6,000	PL Telephone	6,000		42
43	42,000	45,000	45,000	Utilities & Communications	45,000	-	43
44	2,576	2,700	2,750	AD League of Oregon Cities	3,000		44
45	380	380	380	AD Jackson County Recycling Education Program	380		45
46	1,000	1,000	1,000	AD Rogue Valley Council of Governments	1,000		46
47	500	500	500	AD Rogue Valley Metropolitan Planning Organization	500		47
48	1,100	1,100	1,100	AD SOREDI	1,100		48
49	600	650	650	AD Local Government Personnel Institute	650		49
50	6,156	6,330	6,380	Fees & Dues	6,630	-	50
51	10,000	15,000	15,000	AD Training	15,000		51
52	5,000	5,000	5,000	PL Training	5,000		52
53	3,000	3,000	3,000	Council Training	3,000		53
54	18,000	23,000	23,000	Training	23,000	-	54
55	12,000	14,000	16,000	AD Insurance	20,000		55
56	12,000	14,000	16,000	Insurance	20,000	-	56
57	52,000	52,000	52,000	PL Building Inspector	52,000	0	57
58	9,600	9,600	9,600	PL Building Inspection Expense	9,600	0	58
59	450	450	450	PL Flood Plain Administrator	450		59
60	30,000	20,000	20,000	PL Contract Services for Planning	15,000		60
61	10,000	20,000	20,000	PL Buildable Lands Analysis	25,000		61
62	7,000	10,000	10,000	AD IT Planning & Maintenance	12,000		62
63	5,000	5,000	5,000	PL IT Planning & Maintenance	5,000		63
64	1,000	1,000	1,500	AD IT Communications & Solutions	1,500		64
65	1,000	1,000	1,000	PL IT Communications & Solutions	1,000		65
66	14,000	15,000	15,000	AD Auditor (20% of City + 11,000 Urban Renewal)	17,500		66
67	50,000	50,000	50,000	AD Attorney	50,000		67
68	2,600	2,600	2,600	Codification	5,000		68
69	1,000	1,000	40,000	AD Consulting Services for Historic Planning / UR Consultant	40,000		69

**REQUIREMENTS SUMMARY
GENERAL FUND
FY 2022-2023**

	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
	Actual		Adopted Budget FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body	
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
70	2,000	2,000	2,000	70 AD Contract Services for Accounting Support	10,000			70
71	5,000	5,000	5,000	71 AD Publishing	5,000			71
72	1,300	1,300	1,300	72 AD Employee Assistance Program	5,000			72
73	10,000	10,000	10,000	73 AD Senior Nutrition Program	10,000			73
74	2,000	2,000	2,000	74 AD Springbrook Annual License Fees	2,000			74
75	500	500	500	75 AD-Motion Picture	500			75
76	1,000	1,000	1,000	76 AD-Misc Refunds	1,000			76
77	10,000	10,000	10,000	77 AD - Grant Match	10,000			77
78				78 AD - Blackberry Mitigation Grants	25,000			78
79	5,000	2,000	2,000	79 AD - Citizen Involvement Program	2,000			79
80	220,450	221,450	260,950	Special Programs	304,550	-	-	80
81	392,346	407,520	450,870	TOTAL MATERIALS & SERVICES	502,880	-	-	81
82				CAPITAL OUTLAY				82
83	5,000	5,000	5,000	83 AD Office Equipment/Server	5,000			83
84	5,000	5,000	5,000	84 AD-Archiving & Codification	5,000			84
85	10,000	10,000	10,000	Improvement Projects	10,000	-	-	85
86	150,000	150,000	450,000	86 AD Reserves for Replacement (Repairs/Rollover)	650,000			86
87	150,000	150,000	450,000	Reserve for Replacements	650,000	-	-	87
88	160,000	160,000	460,000	TOTAL CAPITAL OUTLAY	660,000	-	-	88
89				SPECIAL PAYMENTS				89
90	100,000	100,000	100,000	90 Contractor Bonds	100,000			90
91		100,000	100,000	91 Pass Through Projects	100,000			91
92	75,000	75,000	75,000	92 Medford 549c Pass Through	75,000			92
93	175,000	275,000	275,000	TOTAL SPECIAL PAYMENTS	275,000	-	-	93
94				INTERFUND TRANSFERS				94
95	285,000	300,000	300,000	95 Transfer to Police Protection Fund	350,000			95
96	50,000	50,000	50,000	96 Transfer to Fire Protection Fund	100,000			96
97	10,000	10,000	10,000	97 Transfer to Cemetery Fund	10,000			97
98	100,000	50,000	50,000	98 Transfer to Street Fund	50,000			98
99	75,000	75,000	125,000	99 Transfer to Parks Fund	165,000			99
100	50,000	50,000	50,000	100 Transfer to Historic Preservation Fund	50,000			100
101			700,000	101 Transfer to Capital Projects Fund (\$700,000 Interfund Loan)	300,000			101
102	570,000	535,000	1,285,000	TOTAL INTERFUND TRANSFERS	1,025,000	-	-	102
103				CONTINGENCY				103
104	25,000	25,000	25,000	104 Contingency	25,000			104
105	25,000	25,000	25,000	TOTAL CONTINGENCY	25,000	-	-	105
106	1,742,249	1,834,546	2,953,391	TOTAL EXPENDITURES FOR GENERAL FUND	3,066,851	-	-	106
107	385,874	467,710	483,961	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	397,633	-	-	107
108	2,128,123	2,302,256	3,437,352	TOTAL EXPENDITURES, FUND BALANCE	3,464,484	-	-	108

**RESOURCES AND REQUIREMENTS
FIRE PROTECTION FUND
FY 2022-2023**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
	Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body	
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
1				1 Beginning Fund Balance:				1
2	458,598	448,847	531,255	2 Net Working Capital (CASH Basis)	559,880	559,880		2
3	710,000	710,000	720,000	3 Fire Protection Surcharge	720,000	860,000		3
4	4,800	12,000	12,000	4 Interest	12,000	12,000		4
5	3,000	3,000	3,000	5 Pioneer Village	3,000	3,000		5
6	100	100	100	6 Fire Protection Hardship Donations	100	100		6
7	100	100	100	7 Donations / Misc	100	100		7
8	15,000	15,000	15,000	8 Brush Truck Revenue / Conflagration Revenue	15,000	15,000		8
9	50,000	50,000	50,000	9 Transfer from General Fund for Capital	100,000	100,000		- 9
10	1,241,598	1,239,047	1,331,455	10 Resources Subtotal	1,410,080	1,550,080		- 10
11		100,000	200,000	11 Pass Through Projects	200,000	200,000		11
12	1,241,598	1,339,047	1,531,455	12 TOTAL RESOURCES	1,610,080	1,750,080		- 12

**REQUIREMENTS
FIRE PROTECTION FUND
FY 2022-2023**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm.	Adopted by Gov Body
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	This Year FY 2021-2022				
1				PERSONAL SERVICES			1
13	356,944	381,758	401,438	Salaries	444,176	-	13
21	255,428	268,303	288,263	Benefits	319,891	-	21
22	612,372	650,061	689,701	TOTAL PERSONAL SERVICES	764,067	-	22
23				MATERIALS AND SERVICES			23
24	26,500	26,500	26,500	Maintenance & Supplies	26,500		24
25	13,000	13,000	13,000	Fuel	13,000		25
26	15,000	15,000	15,000	Vehicle Maintenance	15,000		26
27	10,000	10,000	10,000	Medical Supplies & Physicians	10,000		27
28	7,700	7,700	7,700	Clothing	7,700		28
29	15,000	15,000	15,000	Brush Truck Maintenance / Conflagration Expenses	15,000		29
30	5,000	5,000	5,000	Building Maintenance	5,000		30
31	92,200	92,200	92,200	Maintenance & Supplies	92,200	-	31
32	2,800	3,500	3,500	Telephone	3,500		32
33	30,141	31,045	31,977	911 Services	32,936		33
34	8,800	8,800	8,800	Utilities	8,800		34
35	41,741	43,345	44,277	Utilities & Communications	45,236	-	35
36	500	500	500	EOC Equipment	500		36
37	2,700	2,700	2,700	Computer Software & Miscellaneous Expense (Annual Dues)	2,700		37
38	2,500	2,500	2,500	IT Planning & Maintenance	2,500		38
39	1,000	1,000	1,000	IT Communications & Solutions	1,000		39
40	2,000	2,000	2,000	Springbrook Annual License Fees	2,000		40
41	8,700	8,700	8,700	Small Equip & Improvements	8,700	-	41
42	17,000	17,000	19,000	Insurance	23,000		42
43	17,000	17,000	19,000	Insurance	23,000	-	43
44	5,000	5,000	5,000	Training	5,000		44
45	3,000	3,000	3,000	Student Tuition	15,750		45
46	8,000	8,000	8,000	Training	20,750	-	46
47	4,114	5,000	5,000	Auditor (15%)	5,000		47
48	5,000	5,000	5,000	Volunteer/Drill Reimbursements	5,000		48
49	9,114	10,000	10,000	Services	10,000	-	49
50	176,755	179,245	182,177	TOTAL MATERIALS & SERVICES	199,886	-	50
51				CAPITAL OUTLAY			51
52	200,000	220,000	245,000	Reserves (Repair/Rollover)	270,000		52
53	200,000	220,000	245,000	Reserve for Replacements	270,000	-	53
54	200,000	220,000	245,000	TOTAL CAPITAL OUTLAY	270,000	-	54
55				SPECIAL PAYMENTS			55
56		100,000	200,000	Pass Through Projects	200,000		56
57	-	100,000	200,000	TOTAL SPECIAL PAYMENTS	200,000	-	57
58				INTERFUND TRANSFERS			58
59	10,000	10,000	10,000	Transfer to Water Fund for Collection Services	10,000		59
60	10,000	10,000	10,000	TOTAL INTERFUND TRANSFERS	10,000	-	60
61	999,127	1,159,306	1,326,878	TOTAL EXPENDITURES FOR FIRE PROTECTION FUND	1,443,953	-	61
62	242,471	179,741	204,577	UNAPPROPRIATED ENDING FUND BALANCE (10% Target)	166,127	1,750,080	62
63	1,241,598	1,339,047	1,531,455	TOTAL	1,610,080	1,750,080	63

**RESOURCES
POLICE PROTECTION FUND
FY 2022-2023**

Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023					
Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body			
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	Budget FY 2021-2022							
1		-	1	Beginning Fund Balance:	-			1	
2	86,472	91,208	140,700	2	Net Working Capital (CASH Basis)	155,181			2
3	2,600	7,000	7,000	3	Interest	7,000			3
4				4	OTHER RESOURCES				4
5	12,000	12,000	12,000	5	Fines	12,000			5
6	100	100	100	6	Police Dedicated Donations	100			6
7	1,500	1,500	1,500	7	Fees: Alarm Permit	1,500			7
8	300	300	300	8	Fees: False Alarm	300			8
9	824	824	824	9	Fees: Towing	824			9
10	100	100	100	10	Fees: Late	100			10
11	200	200	200	11	Misc. (Copies, Public Record Requests, Police Reports, etc.)	200			11
12	285,000	300,000	300,000	12	Transfer from General Fund	350,000	-	-	12
13	389,096	413,232	462,724	13	Resources Subtotal	527,205	-	-	13
14	400,000	400,000	400,000	14	Police Protection Surcharge	400,000			14
15			30,000	15	Pass Through Projects	30,000			15
16	789,096	813,232	892,724	16	TOTAL RESOURCES	957,205	-	-	16

**REQUIREMENTS SUMMARY
POLICE PROTECTION FUND
FY 2022-2023**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
	Actual		Adopted Budget FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021					
1				PERSONAL SERVICES			1
12	321,252	333,914	340,933	Salaries	366,459	-	12
20	191,344	232,970	246,285	Benefits	276,738	-	20
21	512,596	566,884	587,218	TOTAL PERSONAL SERVICES	643,197	-	21
22				MATERIALS AND SERVICES			22
23	20,000	20,000	20,000	Maintenance & Supplies	20,000		23
24	14,000	10,000	10,000	Fuel	10,000		24
25	100	100	100	Donations Spending	100		25
26	3,200	3,200	3,200	Clothing	3,200		26
27	2,200	2,200	2,200	Equipment/Software	2,200		27
28	5,000	5,000	5,000	Building Maintenance	5,000		28
29	2,600	2,600	2,600	Janitors	2,600		29
30	47,100	43,100	43,100	Maintenance & Supplies	43,100	-	30
31	69,557	71,644	73,793	911 Services (SRS)	76,007		31
32	2,700	3,000	3,000	Telephone	3,000		32
33	6,200	6,200	6,200	LEDS & Data Services	6,200		33
34	3,000	3,000	3,000	Utilities	3,000		34
35	81,457	83,844	85,993	Utilities & Communications	88,207	-	35
36	200	200	200	State & County Court Assessments	200		36
37	200	200	200	Fees & Dues	200	-	37
38	6,000	6,000	6,000	Training	6,000		38
39	6,000	6,000	6,000	Training	6,000	-	39
40	20,000	20,000	22,000	Insurance	22,000		40
41	20,000	20,000	22,000	Insurance	22,000	-	41
42	2,000	2,000	2,000	IT Planning & Maintenance	2,000		42
43	1,000	1,000	1,000	IT Communications & Solutions	1,000		43
44	700	700	2,000	Springbrook Annual License Fees	2,000		44
45	2,000	2,500	2,500	Auditor (15%)	5,000		45
46	5,700	6,200	7,500	Special Programs	10,000	-	46
47	160,457	159,344	164,793	TOTAL MATERIALS & SERVICES	169,507	-	47
48				MATERIALS AND SERVICES / PASS THROUGHS			48
49				CAPITAL OUTLAY			49
50	5,000	5,000	5,000	Office Equipment/Server	5,000		50
51	5,000	5,000	5,000	Improvement Projects	5,000	-	51
52	30,000	30,000	30,000	AD Reserves for Replacement (Repairs/Rollover)	30,000		52
53	30,000	30,000	30,000	Reserve for Replacements	30,000	-	53
54	35,000	35,000	35,000	TOTAL CAPITAL OUTLAY	35,000	-	54
55				SPECIAL PAYMENTS			55
56			30,000	Pass Through Projects	30,000		56
57			30,000	TOTAL SPECIAL PAYMENTS	30,000	-	57
58	708,053	761,228	817,011	TOTAL EXPENDITURES FOR POLICE PROTECTION FUND	877,704	-	58
59	81,043	52,004	75,713	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	79,501	-	59
60	789,096	813,232	892,724	TOTAL EXPENDITURES, FUND BALANCE	957,205	-	60

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
CEMETERY TRUST FUND
FY 2022-2023**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023				
	Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Committee	Adopted by Gov Body		
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021							
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	398,976	403,114	407,301	3	Cash on Hand (Cash Basis)	416,344			3
4	1,920	5,000	5,000	4	Interest	5,000			4
5	15,000	15,000	15,000	5	Open & Close	15,000			5
6	10,000	10,000	10,000	6	Cemetery Lot Sales	10,000			6
7	2,500	2,500	2,500	7	Weekend Burials	2,500			7
8	500	500	500	8	Donations	500			8
9	10,000	10,000	10,000	9	Transfer from General Fund	10,000	-	-	9
10	438,896	446,114	450,301	10	Total Resources, Except Taxes to be Levied	459,344	-	-	10
11	438,896	446,114	450,301	11	TOTAL RESOURCES	459,344	-	-	11

**SPECIAL FUND
REQUIREMENTS
CEMETERY TRUST FUND
FY 2022-2023**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body	
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
1			1	PERSONAL SERVICES			1
8	19,635	19,923	20,181	Salaries	21,169	-	- 8
16	14,856	15,097	15,819	Benefits	17,209	-	- 16
17	34,491	35,020	36,000	TOTAL PERSONAL SERVICES	38,378	-	- 17
18				MATERIALS & SERVICES			18
19	7,000	7,000	10,000	Cemetery Maintenance	10,000		19
20	1,200	1,200	1,200	Cemetery Restroom Maintenance	1,200		20
21	4,000	5,000	5,000	Grave Liners	5,000		21
22	500	500	500	Perpetual Care (Thomas Plot)	500		22
23	750	750	750	Cemetery Website Maintenance	750		23
24	10,000	10,000	10,000	Survey New Property	10,000		24
25	23,450	24,450	27,450	Maintenance & Supplies	27,450	-	- 25
26	23,450	24,450	27,450	TOTAL MATERIALS & SERVICES	27,450	-	- 26
27				CAPITAL OUTLAY			27
28	5,000	5,000	5,000	Cemetery Rehabilitation	5,000		28
29	5,000	5,000	5,000	Improvement Projects	5,000	-	- 29
30	20,000	30,000	40,000	Cemetery Building Reserve (Rollover)	50,000		30
31	20,000	30,000	40,000	Reserves for Replacement	50,000	-	- 31
32	25,000	35,000	45,000	TOTAL CAPITAL OUTLAY	55,000	-	- 32
33	82,941	94,470	108,450	TOTAL REQUIREMENTS	120,828	-	- 33
34	355,955	351,644	341,851	UNAPPROPRIATED ENDING FUND BALANCE (10% Target) (\$207,000 minimum)	338,516	-	- 34
35	438,896	446,114	450,301	TOTAL	459,344	-	- 35

**RESOURCES
STREETS AND STORM DRAIN FUND
FY 2022-2023**

Historical Data			Adopted Budget This Year FY 2021-2022	RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023				
Actual		Proposed by Budget Officer			Recommended by Budget Comm	Adopted by Gov Body			
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021								
1			1	Beginning Fund Balance:				1	
2	984,101	1,009,928	961,791	2	Available Cash on Hand	1,279,653			2
3	7,200	20,000	20,000	3	Interest	20,000			3
4				4	OTHER RESOURCES				4
5	222,000	237,000	228,657	5	Highway Tax - Restricted	235,373			5
6	54,540	55,085	55,636	6	Gas Franchise	56,193			6
7	166,497	168,162	169,843	7	Pacific Power Franchise	171,542			7
8	30,603	36,000	36,360	8	Garbage Franchise	36,724			8
9	5,000	5,000	5,000	9	Leachate	5,000			9
10	1,000	1,000	1,000	10	Miscellaneous	1,000			10
11	50,000	50,000	-	11	SCA Allotment	100,000	-	-	11
12	100,000	50,000	50,000	12	Transfer from General Fund	50,000	-	-	12
13	1,620,941	1,632,175	1,528,287	13	Total Resources, except taxes to be levied	1,955,485	-	-	13
14	1,620,941	1,632,175	1,528,287	14	Resources Subtotal	1,955,485	-	-	14
15	400,000	500,000	500,000	15	Sewer User Charges Passed Through to RVSS - Restricted	500,000			15
16	25,000	25,000	25,000	16	Engineering Fees Rebilled to Developer - Restricted	25,000			16
17	2,045,941	2,157,175	2,053,287	17	TOTAL RESOURCES	2,480,485	-	-	17

**REQUIREMENTS SUMMARY
STREETS AND STORM DRAIN FUND
FY 2022-2023**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body	
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
1			1	PERSONAL SERVICES			1
19	195,966	201,106	209,761	Salaries	233,468	-	- 19
27	139,755	143,626	153,515	Benefits	178,745	-	- 27
28	335,721	344,732	363,276	TOTAL PERSONAL SERVICES	412,213	-	- 28
29				MATERIALS AND SERVICES			29
30	10,000	15,000	15,000	Trees	15,000		30
31	1,625	2,370	2,287	Sidewalks & Bikeways (min. 1% Highway Tax) - Restricted	2,354	-	- 31
32	8,000	15,000	15,000	Equipment Maintenance	15,000		32
33	19,625	32,370	32,287	Maintenance & Supplies	32,354	-	- 33
34	100,000	100,000	100,000	Street Maintenance & Supplies/Equipment	100,000		34
35	50,000	50,000	-	SCA Grant	100,000	-	- 35
36	150,000	150,000	100,000	Small Equipment/Improvements	200,000	-	- 36
37	32,000	32,000	32,000	Street Lights	32,000		37
38	2,500	3,500	3,500	Telephone	3,500		38
39	34,500	35,500	35,500	Utilities	35,500	-	- 39
40	4,500	4,500	5,500	Insurance	5,500		40
41	4,500	4,500	5,500	Insurance	5,500	-	- 41
42	5,000	5,000	5,000	Training & Schools	5,000		42
43	5,000	5,000	5,000	Training	5,000	-	- 43
44	4,114	5,000	5,000	Auditor (20%)	5,000		44
45	10,000	10,000	10,000	Engineer	10,000		45
46	1,000	1,000	1,000	IT Communications & Solutions	1,000		46
47	2,000	2,000	2,000	Springbrook Annual License Fees	2,000		47
48	17,200	17,200	17,200	Urban Creek Runoff	17,200		48
49	34,314	35,200	35,200	Services	35,200	-	- 49
50	247,939	262,570	213,487	TOTAL MATERIALS & SERVICES	313,554	-	- 50
51				CAPITAL OUTLAY			51
52	50,000	50,000	50,000	Equipment	50,000		52
53	50,000	50,000	50,000	Vehicles / Equipment	50,000	-	- 53
54	600,000	775,000	775,000	Reserves for Replacement (Repair/Rollover)	975,000		54
55	600,000	775,000	775,000	Reserves for Replacement	975,000	-	- 55
56	650,000	825,000	825,000	TOTAL CAPITAL OUTLAY	1,025,000	-	- 56
57				SPECIAL PAYMENTS			57
58	400,000	500,000	500,000	Sewer User Charges Passed Through to RVSS - Restricted	500,000		58
59	25,000	25,000	25,000	Engineering Fees Rebillled to Developer - Restricted	25,000		59
60	425,000	525,000	525,000	TOTAL SPECIAL PAYMENTS	525,000	-	- 60
61	1,233,660	1,432,302	1,401,762	TOTAL EXPENDITURES	1,750,766	-	- 61
62	387,281	199,873	126,525	UNAPPROPRIATED ENDING FUND BAL. (10.0% Target)	204,719	-	- 62
63	2,045,941	2,157,175	2,053,287	TOTAL EXPENDITURES, FUND BALANCE	2,480,485	-	- 63

**RESOURCES
WATER OPERATING FUND
FY 2022-2023**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	This Year FY 2021-2022					
1				1	Beginning Fund Balance:			1
2	991,163	1,077,406	1,115,924	2	Available Cash on Hand (Cash Basis) or	1,138,051		2
3	8,640	20,000	20,000	3	Interest	20,000		3
4				4	OTHER RESOURCES			4
5	920,000	960,000	980,000	5	Sale of Water	1,000,000		5
6	3,000	3,000	3,000	6	Water Meters	3,000		6
7	4,000	4,000	4,000	7	Water Deposit (Tenants)	4,000		7
8	3,000	3,000	3,000	8	Miscellaneous	3,000		8
9	20,000	20,000	20,000	9	RVSS payment for collection services	20,000		9
10	15,000	15,000	15,000	10	Late Fees	15,000		10
11	1,000,000	1,850,000	500,000	11	SWDRLF Revenue	-		11
12	10,000	10,000	10,000	12	Transfer from Fire Dept for collection services	10,000	-	- 12
13	2,974,803	3,962,406	2,670,924	13	Total Resources, except taxes to be levied	2,213,051	-	- 13
14	2,974,803	3,962,406	2,670,924	14	Resources Subtotal	2,213,051	-	- 14
15	35,000	50,000	100,000	15	Pass Thru (incl Engineer)	100,000		15
16	3,009,803	4,012,406	2,770,924	16	TOTAL RESOURCES	2,313,051	-	- 16

Enterprise fund restricted entirely

**REQUIREMENTS SUMMARY
WATER OPERATING FUND
FY 2022-2023**

1	Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	This Year FY 2021-2022				
1				PERSONAL SERVICES			1
21	306,560	316,631	331,077	Salaries	359,137	-	21
29	219,567	226,438	242,252	Benefits	275,126	-	29
30	526,127	543,069	573,329	TOTAL PERSONAL SERVICES	634,263	-	30
31				MATERIALS AND SERVICES			31
32	7,000	10,000	10,000	Vehicle Maintenance	10,000		32
33	15,000	20,000	25,000	Office Supplies & Miscellaneous	25,000		33
34	22,000	30,000	35,000	Maintenance & Supplies	35,000	-	34
35	9,000	9,000	9,000	PRVs	10,000		35
36	140,000	140,000	140,000	Water Maintenance ~ Reservoirs/Equipment	140,000		36
37	60,000	60,000	60,000	Power Pumps	60,000		37
38	5,000	5,000	5,000	Telemetry & Inspection	5,000		38
39	214,000	214,000	214,000	Small Equipment / Improvements	215,000	-	39
40	5,000	6,000	6,000	Telephone	6,000		40
41	5,000	6,000	6,000	Utilities / Communications	6,000	-	41
42	9,000	15,000	15,000	Training & Schools	15,000		42
43	9,000	15,000	15,000	Training	15,000	-	43
44	17,000	17,000	19,000	Insurance	19,000		44
45	17,000	17,000	19,000	Insurance	19,000	-	45
46	10,000	10,000	10,000	Engineer	10,000		46
47	24,114	25,000	25,000	Auditor (20% + 7,500 for single audit)	15,000		47
48	4,000	6,000	6,000	IT Planning & Maintenance	6,000		48
49	1,000	1,000	1,000	IT Communications & Solutions	1,000		49
50	7,000	7,000	7,000	RARE Student	7,000		50
51	2,000	2,000	2,000	Springbrook Annual License Fees	2,000		51
52	48,114	51,000	51,000	Services	41,000	-	52
53	179,754	210,000	212,100	Water Cost	214,221		53
54	179,754	210,000	212,100	Cost of Goods Sold	214,221	-	54
55	494,868	543,000	552,100	TOTAL MATERIALS & SERVICES	545,221	-	55
56				CAPITAL OUTLAY			56
57	5,000	5,000	5,000	Tools and Equipment	5,000		57
58	5,000	5,000	5,000	Vehicles / Equipment	5,000	-	58
59	1,500	1,500	1,500	Water Taps	1,500		59
60	1,000,000	1,850,000	500,000	SDWRLF Expenditures	-		60
61	1,001,500	1,851,500	501,500	Improvement Projects	1,500	-	61
62	600,000	600,000	600,000	Reserves for Replacement & Depreciation (Repair/Rollover)	600,000		62
63	600,000	600,000	600,000	Reserves for Replacement	600,000	-	63
64	1,606,500	2,456,500	1,106,500	TOTAL CAPITAL OUTLAY	606,500	-	64
65				SPECIAL PAYMENTS			65
66	35,000	50,000	100,000	Pass Thru (including engineer)	100,000		66
67	35,000	50,000	100,000	TOTAL SPECIAL PAYMENTS	100,000	-	67
68				DEBT SERVICE			68
69			85,000	SDWRLF Loan Repayment	61,000		69
70			85,000	TOTAL DEBT SERVICE	61,000	-	70
71	2,627,495	3,542,569	2,316,929	TOTAL EXPENDITURES	1,846,984	-	71
72	347,308	419,837	353,995	UNAPPROPRIATED ENDING FUND BAL (10.0% Target)	366,067	-	72
73	25,000	25,000		Pass Thru			73
74	3,009,803	4,012,406	2,770,924	TOTAL	2,313,051	-	74

**RESOURCES
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2022-2023**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023				
	Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body		
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021							
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	370,545	384,182	311,458	3	Cash on Hand (Cash Basis), or	346,633			3
4	2,880	7,000	7,000	4	Interest	7,000			4
5	100	100	100	5	Donations	100			5
6	400	400	400	6	Miscellaneous	400			6
7	70,000	10,000	15,000	7	Admission Tax Revenue - Restricted	70,000			7
8	60,000	60,000	60,000	8	Parks Fee Revenue (1500 @ \$2.16) Restricted	60,000			8
9	40,000	40,000	40,000	9	Cable TV Franchise	40,000			9
10	10,000	10,000	10,000	10	Telephone Franchise	10,000			10
11	130,000	130,000	130,000	11	Transient Room Tax * - Restricted	180,000			11
12	13,000	13,000	13,000	12	Transient Room Tax - Marketing Fund - Restricted	13,000			12
13	3,700	5,000	5,000	13	Parking District Fees - Restricted	5,000			13
14	1,000	1,000	1,000	14	Parks & Recreation Events - Restricted	1,000			14
15	3,000	3,000	3,000	15	Trolley Lease Revenue - Restricted	3,000			15
16	75,000	75,000	125,000	16	Transfer from General Fund	165,000	-	-	16
17	779,625	738,682	720,958	17	Resources Subtotal	901,133	-	-	17
18		100,000	100,000	18	Pass Through Projects	100,000			18
19	779,625	838,682	820,958	19	TOTAL RESOURCES	1,001,133	-	-	19

* 20% dedicated to Parks and Parking

**REQUIREMENTS SUMMARY
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2022-2023**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body		
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021							
1			1	PERSONAL SERVICES			1	
16	107,733	110,658	115,273	16	Salaries	131,355	-	-
24	79,981	82,201	87,649	24	Benefits	102,073	-	-
25	187,714	192,859	202,922	25	TOTAL PERSONAL SERVICES	233,428	-	-
26				26	MATERIALS AND SERVICES			
27	45,000	50,000	50,000	27	Parks Maintenance	50,000		
28	4,000	4,000	4,000	28	Equipment Maintenance	4,000		
29	30,000	35,000	35,000	29	Restroom Maintenance	35,000		
30	5,000	5,000	5,000	30	Parks Building Maintenance	5,000		
31	2,500	2,500	2,500	31	Dog Park Maintenance	2,500		
32	5,000	8,000	8,000	32	Janitorial Supplies	8,000		
33	91,500	104,500	104,500	33	Maintenance & Supplies	104,500	-	-
34	7,000	7,000	7,000	34	Trees	7,000		
35				35	SK8 camera	-	-	-
36	7,000	7,000	7,000	36	Small Equipment / Improvements	7,000	-	-
37	75	1,000	1,000	37	Telephone	1,000		
38	2,500	3,000	3,000	38	Electricity	3,000		
39	3,475	3,475	3,475	39	Water	3,475		
40	6,050	7,475	7,475	40	Utilities / Communications	7,475	-	-
41	5,000	5,000	6,000	41	Insurance	6,000		
42	5,000	5,000	6,000	42	Insurance	6,000	-	-
43	1,830	1,830	1,830	43	Gasoline & Trash Pickup	1,830		
44	2,500	2,500	2,500	44	Engineer	2,500		
45	3,086	3,500	3,500	45	Auditor (15%)	5,000		
46	1,000	1,000	1,000	46	IT Communications & Solutions	1,000		
47	2,000	2,000	2,000	47	Springbrook Annual License Fees	2,000		
48	10,416	10,830	10,830	48	Services	12,330	-	-
49	65,000	65,000	65,000	49	Visitors Information Center Operation (from Transient Room Tax)	54,000	-	-
50				50	Tourism Promotion / Facilities	36,000		
51	49,020	79,357	62,985	51	Grants to Applicants (from Transient Room Tax)	51,142		
52	1,200	1,200	1,200	52	Highway Sign Maintenance (from Transient Room Tax)	1,200		
53	28,861	21,000	26,872	53	Marketing Fund from Transient Lodging Tax fees (contractually rollover)	36,554		
54	2,500	1,000	1,000	54	Chinese New Year	1,000		
55	1,000	1,000	1,000	55	Victorian Christmas	1,000		
56	12,500	12,500	15,000	56	Fire Protection (Woodlands 803 acres; Watershed 1800)	15,000		
57			10,000	57	Annual Fuel Reduction	10,000		
58	5,000	5,000	5,000	58	Parks & Grants Management	5,000		
59	5,000	5,000	5,000	59	Trail Maintenance	5,000		
60	8,500	8,500	8,500	60	Grant Match	8,500		
61	178,581	199,557	201,557	61	Special Programs	224,396	-	-
62	298,547	334,362	337,362	62	TOTAL MATERIALS & SERVICES	361,701	-	-
63				63	CAPITAL OUTLAY			
64	6,600	6,600	6,600	64	On Street Parking (Contractually Rollover)	6,600		

**REQUIREMENTS SUMMARY
PARKS, RECREATION, AND VISITOR SERVICES FUND
FY 2022-2023**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023				
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body			
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021								
65	5,000	5,000	5,000	65	Capital Improvements for Parks within City Limits	5,000			65
66	11,600	11,600	11,600	66	Improvement Projects	11,600	-	-	66
67	11,000	14,000	14,000	67	Reserves for Trolley Repair (Contractually Rollover)	14,000			67
68	125,000	125,000	125,000	68	Reserves for Replacement	125,000			68
69	136,000	139,000	139,000	69	Reserves for Replacement (\$0.5M Goal)	139,000	-	-	69
70	147,600	150,600	150,600	70	TOTAL CAPITAL OUTLAY	150,600	-	-	70
71				71	SPECIAL PAYMENTS				71
72		100,000	100,000	72	Pass Through Projects	100,000			72
73		100,000	100,000	73	TOTAL SPECIAL PAYMENTS	100,000	-	-	73
74	633,861	777,821	790,884	74	TOTAL EXPENDITURES	845,729	-	-	74
75	145,764	60,861	30,074	75	UNAPPROPRIATED ENDING FUND BALANCE (10.0% Target)	155,404	-	-	75
76	779,625	838,682	820,958	76	TOTAL	1,001,133	-	-	76

**SPECIAL FUND RESOURCES
SYSTEMS DEVELOPMENT FUND
FY 2022-2023**

	Historical Data			RESOURCE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
	Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	This Year FY 2021-2022					
1				1	RESOURCES			1
2				2	Beginning Fund Balance:			2
3	470,917	582,288	610,000	3	Cash On Hand: Water	628,722		3
4	243,224	323,375	364,000	4	Storm Drainage	414,870		4
5	259,296	295,653	343,000	5	Parks/Recreation	410,572		5
6	273,147	257,494	283,000	6	Transportation	346,065		6
7	1,246,584	1,458,810	1,600,000	7	Total Cash On Hand	1,800,229	-	-
8	2,188	5,700	5,700	8	Interest Earned: Water	5,700		8
9	1,325	3,450	3,450	9	Storm Drainage	3,450		9
10	1,095	2,850	2,850	10	Parks/Recreation	2,850		10
11	1,152	3,000	3,000	11	Transportation	3,000		11
12	53,000	53,000	53,000	12	Fees: Water (2600.66)	53,000		12
13	50,000	60,000	60,000	13	Storm Drainage (0.88 / sf)	60,000		13
14	70,000	70,000	70,000	14	Parks/Recreation (3804.00)	70,000		14
15	40,000	50,000	50,000	15	Transportation (2493.00)	50,000		15
16	1,465,344	1,706,810	1,848,000	16	TOTAL RESOURCES	2,048,229	-	-

Restricted by category in it's entirety by fund

**SPECIAL FUND REQUIREMENTS
SYSTEMS DEVELOPMENT FUND
FY 2022-2023**

Historical Data				EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Committee	Adopted by Gov Body	
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
1			1	MATERIALS AND SERVICES			1
2	1,000	1,000	1,000	2 Water	1,000		2
3	1,000	1,000	1,000	3 Storm Drain	1,000		3
4	10,000	10,000	10,000	4 Parks/Recreation	10,000		4
5	1,000	1,000	1,000	5 Transportation	1,000		5
6	13,000	13,000	13,000	6 TOTAL MATERIALS & SERVICES	13,000	-	- 6
7				7 CAPITAL OUTLAY			7
8	525,105	639,988	667,700	8 Water	686,422	-	- 8
9	293,549	385,825	426,450	9 Storm Drain	477,320	-	- 9
10	320,391	358,503	405,850	10 Parks/Recreation	473,422	-	- 10
11	313,299	309,494	335,000	11 Transportation	398,065	-	- 11
12	1,452,344	1,693,810	1,835,000	12 TOTAL CAPITAL OUTLAY	2,035,229	-	- 12
13				13 DEBT SERVICE			13
14				14	-	-	- 14
15	-	-	-	15 TOTAL DEBT SERVICE	-	-	- 15
16	1,465,344	1,706,810	1,848,000	16 TOTAL REQUIREMENTS	2,048,229	-	- 16
17			-	17 UNAPPROPRIATED ENDING FUND BALANCE	-	-	- 17
18	1,465,344	1,706,810	1,848,000	18 TOTAL	2,048,229	-	- 18

ALL UNEXPENDED SDC FUNDS ROLLOVER WITHIN THEIR SPECIFIC CATEGORY EACH YEAR

**BONDED DEBT
RESOURCES AND REQUIREMENTS
WATER BOND AND INTEREST FUND
FY 2022-2023**

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
	Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body	
	2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021						
1				1	RESOURCES			1
2				2	Beginning Fund Balance:			2
3	133,160	141,034	147,726	3	Cash on Hand (Cash Basis), or			3
4	1,920	4,000	4,000	4	Interest (LGIP)			4
5	135,080	145,034	151,726	5	Total Resources, Except Taxes to be Levied			5
6	253,495	260,895	267,695	6	Taxes Necessary to Balance			6
7	388,575	405,929	419,421	7	TOTAL RESOURCES			7
					REQUIREMENTS			
					Bond Principal Payments			
8				8	Issue Date	Budgeted Payment Date		8
9	190,000	205,000	220,000	9	2012 issue		235,000	9
10	495	495	495	10	Water Bond Paying Agent			10
11	190,495	205,495	220,495	11	Total Principal			11
					Bond Interest Payments			
12				12	Issue Date	Budgeted Payment Date		12
13	63,000	55,400	47,200	13	2012 issue		38,400	13
14	63,000	55,400	47,200	14	Total Interest			14
15	135,080	145,034	151,726	15	Total Unappropriated Ending Fund Balance			15
16	388,575	405,929	419,421	16	TOTAL REQUIREMENTS			16

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
HISTORIC PRESERVATION FUND
FY 2022-2023**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023			
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body		
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021							
1			1	RESOURCES				1
2			2	Beginning Fund Balance:				2
3	455,607	534,951	560,343	3 Cash on Hand (Cash Basis), or	605,000			3
4	4,000	14,000	14,000	4 Interest	14,000			4
5	1,000	1,000	1,000	5 Donations	1,000			5
6	50,000	50,000	50,000	6 Transfer from General Fund	50,000	-	-	6
7	510,607	599,951	625,343	7 TOTAL RESOURCES	670,000	-	-	7
8				8 REQUIREMENTS				8
9	275,000	275,000	275,000	9 Historic Preservation Pilot Projects	275,000			9
10	5,000	5,000	5,000	10 Consultant	5,000			10
11	50,000	50,000	50,000	11 Historic Grant Program	50,000			11
12	330,000	330,000	330,000	12 TOTAL REQUIREMENTS	330,000	-	-	12
13	180,607	269,951	295,343	13 UNAPPROPRIATED ENDING FUND BALANCE	340,000	-	-	13
14	510,607	599,951	625,343	14 TOTAL	670,000	-	-	14

ALL UNEXPENDED FUNDS ROLLOVER THE NEXT YEAR

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
CAPITAL PROJECT FUND
FY 2022-2023**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023				
Actual		Adopted Budget This Year FY 2021-2022	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body			
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021								
1				1	RESOURCES				1
2				2	Beginning Fund Balance:				2
3	497,914	1,450,000	893,000	3	Cash on Hand (Cash Basis), or	250,000			3
4	4,800	14,000	14,000	4	Interest	14,000			4
5	-	-	-	5	Revenue from sale of properties	-			5
6		1,346,620	1,200,000	6	SRGP Revenue	300,000			6
7	1,500,000		700,000	7	Transfer from General Fund / UR for Historic City Owned Fac	300,000			7
8	100,000	100,000	25,000	8	Fundraising	40,000			8
9	2,102,714	2,910,620	2,832,000	9	TOTAL RESOURCES	904,000	-	-	9
10				10	REQUIREMENTS				10
11				11	MATERIALS & SERVICES				11
12	10,000	10,000	10,000	12	Building Maintenance - City Owned Historic Buildings	10,000			12
13	100,000	100,000	25,000	13	Fundraising	40,000			13
14	3,000	0	0	14	Reservoir / Spillway Work	0			14
15	300,000	500,000	25,000	15	Urban Renewal Projects	25,000			15
16	413,000	610,000	60,000	16	TOTAL MATERIALS & SERVICES	75,000	0	0	16
17				17	CAPITAL OUTLAY				17
18	3,000	3,000	1,000	18	Reservoir / Spillway Work	1,000			18
19		1,346,620	1,200,000	19	SRGP Expenditures	140,000			19
20	1,650,000	950,000	1,550,000	20	Capital Fund Projects	682,000			20
21				21					21
22	1,653,000	2,299,620	2,751,000	22	TOTAL CAPITAL OUTLAY	823,000	0	0	22
23				23					23
24	2,066,000	2,909,620	2,811,000	24	TOTAL REQUIREMENTS	898,000	-	-	24
25	36,714	1,000	21,000	25	UNAPPROPRIATED ENDING FUND BALANCE	6,000	-	-	25
26	2,102,714	2,910,620	2,832,000	26	TOTAL	904,000	-	-	26

This Final Action Agenda/Minutes is supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder.

URBAN RENEWAL AGENCY BUDGET MEETING MINUTES
for Budget Committee Meeting
May 13, 2021 at New City Hall, 206 N 5th St, Jacksonville OR

1. CALL TO ORDER at 5:26 pm

Present: Councilors McClain, Casaleggio, Lewis, Gregg, Selbe, Thompson and Mayor Bowen (teleconference)

Absent:

Committee Members: Paul Becker, Eric Rogers, Brad Bennington, Lori Buerk (teleconference) and Larry Smith

Absent: Mark Thomas

Staff Members: Administrator Alvis, Finance Director Bray, and Recorder Watson

2. Election of Officers

Councilor Gregg was nominated as Urban Renewal Agency Budget Chair by Councilor Lewis

Vote:

Ayes: Unanimous

Councilor Gregg is elected Urban Renewal Agency Budget Chair.

Councilor Casaleggio was nominated as Urban Renewal Agency Budget Vice-Chair by Councilor McClain

Vote:

Ayes: Unanimous

Councilor Casaleggio is elected Urban Renewal Agency Budget Vice-Chair

3. Minutes of 05/07/20 Meeting

Move to: Approval of the minutes as presented

Motion by: Councilor Casaleggio

Seconded by: Councilor McClain

Ayes: Unanimous

Motion Carries Unanimously

4. Discussion and Deliberation of the 2021 – 2022 Urban Renewal Budget

Administrator Alvis speaks to the Urban Renewal Budget. Committee and Council ask specific questions regarding the Urban Renewal Budget. Administrator Alvis answers.

5. Public Comment regarding 2021 – 2022 Urban Renewal Budget

None

6. Approval of 2021 – 2022 Urban Renewal Budget

Move to: Approval of 2021 – 2022 Urban Renewal Budget as amended

Transcribed by: Angela Watson

Motion by: Councilor Casaleggio
Seconded by: Councilor McClain
Roll Call Vote:
Ayes: 12
Nays: 0
Motion Carries Unanimously 12-0

7. Adjourn at 5:33 pm

Urban Renewal Budget Chair

Angela Watson, City Recorder

Date Approved: _____

**SPECIAL FUND
RESOURCES
URBAN RENEWAL FUND
FY 2022-2023**

Historical Data				RESOURCES DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
Actual		Adopted Budget	Proposed by Budget Officer		Recommended by Budget Comm	Adopted by Gov Body	
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	This Year FY 2021-2022					
1			1	Beginning Fund Balance:			1
2	1,920,600	570,000	695,000	2 Cash on Hand (Cash Basis), or	186,201		2
3	7,500	18,000	18,000	3 Interest (LGIP)	18,000		3
4	413,000	490,000	550,000	4 Tax Increment Revenues	595,000		4
5	-	-	-	5 New Loan for Urban Renewal Projects	-	-	- 5
6	2,341,100	1,078,000	1,263,000	6 Total Resources, except taxes to be levied	799,201	-	- 6
7	2,341,100	1,078,000	1,263,000	7 TOTAL RESOURCES	799,201	-	- 7

**SPECIAL FUND
REQUIREMENTS SUMMARY
URBAN RENEWAL FUND
FY 2022-2023**

Historical Data			EXPENDITURE DESCRIPTION	CITY OF JACKSONVILLE BUDGET FISCAL YEAR 2022-2023		
Actual		Adopted Budget		Proposed by Budget Officer	Recommended by Budget Comm	Adopted by Gov Body
2nd Preceding FY 2019-2020	1st Preceding FY 2020-2021	This Year FY 2021-2022				
			1			1
			2			2
			3			3
14,354	14,354	14,354	3	14,354		
14,354	14,354	14,354	4	14,354	-	-
1,800	1,800	1,800	5	1,800		
1,800	1,800	1,800	6	1,800	-	-
1,800	1,800	1,800	7	1,800		
1,800	1,800	1,800	8	1,800	-	-
600	600	600	9	600		
600	600	600	10	600	-	-
7,500	8,000	8,700	11	11,000		
1,000	1,000	1,000	12	1,000		
0	0	0	13	0		
5,000	5,000	40,000	14	40,000		
-	-	-	15	-	-	-
13,500	14,000	49,700	16	52,000	-	-
32,054	32,554	68,254	17	70,554	-	-
			18			
343,984	334,800	326,100	19	317,400		
1,500,000	-	-	20	-		
		700,000	21	300,000		
25,000	25,000	25,000	22	25,000		
1,868,984	359,800	1,051,100	23	642,400	-	-
1,901,038	392,354	1,119,354	24	712,954	-	-
440,062	685,646	143,646	25	86,247	-	-
2,341,100	1,078,000	1,263,000	26	799,201	-	-