

**Parks and Visitors Services Committee Meeting**  
**MINUTES**

**City Hall – 206 N. 5<sup>th</sup>**

**Regular Meeting**

**August 28, 2018 5:00 p.m.**

Present: Chair Kandee McClain

Staff: Rick Shields, Assistant City Administrator & Finance Director Bray

Liaison: Councilor Garcia

Members: Kristen Sullivan and Kristin Swartz

Absent: Gary Sprague

1) CALL TO ORDER, WELCOME 5:00 pm

2) OLD BUSINESS:

a. Forest Park vault toilet grant update – Kandee McClain

- Questions are going back and forth with agency, this is a good sign.

b. Jacksonville Review article update – Kristen Sullivan

- Coming in September
- History of the Park, longer essay than usual
- Plan for the next article on Veteran's Park in November
- Looking for ideas on early 2019 article

3) ACTION/DISCUSSION ITEMS:

a. Review of Dog Park Construction on City property by Jacksonville Waggin' Tails, Inc.

– (please see attachments) Stacey Bray, Assistant City Administrator and Finance Director, City of Jacksonville

- Minor grammatical changes aside, Motion for signage by Sullivan, second by Swartz. Unanimous approval:
  - Signage: Decision to separate normal park rules from dog rules (drugs, alcohol, vaping, camping, skateboarding). Donor board use City vendor and standard design.
  - Fencing: Standard design
  - Grading and features will be as natural as possible
  - Gate will be a western style in line with name of park
  - Signage concept for Cemetery road
  - Overall approval Swartz motions, Sullivan seconds, unanimous approval

4) OTHER BUSINESS:

a. City Council Liaison Report – Criss Garcia

- Resolution against Meals Tax
- Fire Station Round table
- Fire danger in parks, history

b. Public Works Report – Richard Shields

- Been using battery powered equipment to respect fire season
- Options for fuel reduction, replanting with situational appropriate species
- New volunteer vehicle magnets
- Camera at skate park working well, recommend for dog park and road as well eventually
- Cemetery gates rehabbed, ready for powder coating
- Usual water breaks, issues being addressed as they occur
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5) PUBLIC COMMENT (3 minute limit per person)

- Tony Hess made comments out of order under Dog Park and Liaison reports. Will bring Parks inventory report next time.

6) NEXT MEETING: October 11th, 5:00pm NCH

7) ADJOURN 5:57 pm