



CITY OF JACKSONVILLE
Committee for Citizen Involvement
AGENDA

New City Hall – 206 N 5th Street, Jacksonville
rear door entry, front doors will be locked

Committee for Citizen Involvement
REGULAR SESSION

April 18, 2018
5:15 p.m.

1. Call to Order
2. Roll Call
3. Approval of Minutes: March 14, 2018
4. Discussion of Current Citizen Involvement
5. Further Discussion: Scope and Outcomes of CCI
6. Community Feedback/Vision/Comprehensive Plan Chapter 1
7. Other Business/Agenda Items for Next Meeting
8. Confirmation of Next Meeting Date: May 16, 2018, 5:00 p.m.
9. Adjourn

Committee for Citizen Involvement **Public Hearing Minutes**

Wednesday, March 14, 2018
5:15 p.m.
New City Hall, 206 N. 5th St

Call to Order by Planning Director, Ian J. Foster 5:15pm
Introductions and Review of Agenda

Members Present: Liaison Councilor David Jesser (non-voting), Jason Reilly, Marty Bishop, Whit Parker, Linda Graham, Andrea Thompson. Jason Williams, and Tom Pratum

Staff Present: Sydnee Dryer, City Attorney, Ian J Foster, Planning Director, and Dick Converse, Contract Principal Planner

Absent: None

Minutes: None

Officer Elections:

There was a motion and a second to appoint Andrea Thompson as Chair of the CCI. The Motion carried unanimously.

There was a motion and a second to appoint Tom Pratum as Vice Chair. The Motion carried unanimously.

Public Meeting/Public Records Law

Sydnee Dryer, City Attorney presented on Procedures, and Open Meeting Laws and gave a brief overview of volunteer committees and commissions. She provided an overview of what constitutes as public record in reference to city email accounts, cell phones, and informal discussions regarding city business.

Committee Overview/ Purposes of CCI

Ian J. Foster provided an overview of the purpose of the CCI, and why we have the program in place. For context, he provided an abbreviated overview of the 1973 Senate Bill which was the beginning of Oregon's Land Use Program. The intent was originally to protect Oregon's farm and forest lands. It required all Cities to establish urban growth boundaries and also required Cities to adopt Comprehensive plans. Goal One of Jacksonville's Comprehensive Plan is Citizen Involvement. The role of this Committee is different from that of the Citizen Advisory Committee. The CCI does not get involved with Code changes. The purpose is to establish and maintain a volunteer program of citizens here in Jacksonville, and to ensure public participation.

Dick Converse Contract Principal Planner (RVCOG) mentioned how importance of the role of the CCI to recruit and encourage citizen involvement. We have an urgency to get a CAC established so we can proceed with the Comprehensive Plan and, primarily, code updates.

David Jesser, Council Liaison stressed how important it is to communicate with the public in this new CCI role and encourage citizens to get involved where there is a need in one of our Commissions and to help to fill in those "gaps." The Citizens want a Government that will reach out to them, communication

Is the key to your new role and to make sure citizens are being heard throughout the process.

General Discussion with Staff and Liaisons, including Comprehensive Plan Chapter 1 and Vision 2028

Communication to Staff: *The group may contact the City anytime with suggestions that something be communicated to the community. For example, the City recently started a newsletter that goes out with the monthly water bill; this committee may provide suggestions for content. If you have ideas, use this meeting time to go over needs of the Community.*

Comprehensive Plan Language: *There is conflicting language in Chapter 1: It states that the Council has the authority to establish a CAC. It also states that the CCI also has the authority to establish a CAC. The group discussed the process for establishing a CAC and the conflicts in the language. There will be further discussion regarding CACs at the next regularly scheduled meeting.*

Other Business

Staff and the group discussed possible meeting topics. Possible subjects include an audit of existing citizen outreach, possible formation of a CAC for code and Comprehensive Plan updates, and further discussion regarding the role of the CCI.

Next Meeting Dates

April 18, 2018 at 5:15PM New City Hall

May 16, 2018 at 5:15PM New City Hall

June 20, 2018 at 5:15PM New City Hall

Motion to: Close the public Hearing

Motion by: Linda Graham and was seconded

Vote: All “aye” none opposed, public hearing closed

Adjourn 6:30 pm

Andrea Thompson CCI Chair

Diane Oliver Planning Technician

Next Meeting Date: _____

Date of Approval: _____